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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) – 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

# **E- Governance Policy Document**

Policy Statement GANGINENI VENKATESWARA RAO AND SAILAJA COLLEGE OF ENGINEERING AND TECHNOLOGY has framed an E- Governance Policy with the primary objective of implementing e-governance in various operations, transactions and services of the institution for better efficiency, transparency and accountability. This policy shall apply to the Administration, Finance and Accounts, Student Admission and Support and Examination sections of the institute.

## **Objectives:**

- To install an integrated, user-friendly Enterprise Resource Planning (ERP) solution to automate various modules of intuitional functioning.
- To implement E-governance in every function of the institution and provide simpler and efficient system of governance within the institution and outside as well.
- To promote transparency and accountability in all the functions of the college.
- To achieve and create a paperless environment in the college.
- To provide easy and quick access to information.

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GVR & S College of Engg. & Tech.
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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

# Research & Development Cell

## Functions of R&D Cell

- Identification of thrust areas of research in each department.
- Advise and encourage the faculty to carry out research in-house and in collaboration with other organizations.
- Visit various departments and meet the faculty to encourage and motivate them to undertake research projects and to scrutinize the proposals before submitting to funding agencies.
- Identification of physical and human resources to carryout research.
- Identify the budgetary requirements and resources for funding the research.
- Review the progress of research and offer necessary guidance whenever required.
- Monitor and propose the funding from college budget for promotion of research activities.

• Identify different organizations/ industries to undertake collaborative research on current topics of mutual interest.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 08.03.2022

#### **CIRCULAR**

The Research and Development meeting for the Academic Year 2022-2023 is scheduled to be held on 11.03.2022 in the Seminar Hall at 11.30 AM. All the members of research committee are requested to attend the Meeting.

## To discus

- 1. All the department is motivated to get more consultancy projects.
- 2. The faculty members are encouraged to publish their research work in reputed journals.
- 3. More number of faculty members are invited to do PhD program me.
- 4. The Research committee continues to promote and motivate all departments of the Institution to apply for a Research Centre.

# **During The Meeting the Following Members Will Attend:**

	1 1 1 1 1 1	
S.No	NAME / 9/9/	DESIGNATION SIGNATURE
1	Dr.K.RAMESH BABU	Chairman
2	Mr.G.ANIL KUMAR	Convener
3	Mr.A.RAJESH	Member Chart
4	Mr.CH.PAPA RAO	Member de Mon A
5	Mr.T.VASANTH RAO	Member
6	Dr.BR.SRINIVAS	Member
0	Dr.BR.SRINIVAS	Member

Copy to:

**Committee Members** 

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DATE: 11.03.2022

## MINUTES OF THE MEETING

The research committee chairman along with its members assembled at Seminar Hall by 11.30 AM dated 11.03.2022 to discuss the research relative activities of the college.

## Agenda

- 1. The entire department is motivated to get more consultancy projects.
- The faculty members are encouraged to publish their research work in reputed journals.
- More number of faculty members are invited to do PhD program me
- 4. The Research committee continues to promote and motivate all departments of the entre. ENGINEERING Institution to apply for a Research Centre.

# The Following Members Were Present:

	1 25 / 100	
S.No	NAME / / / / /	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Chairmen
1	(9/20/2/	
	Mr.G.ANIL KUMAR	Convener
2		18 Z & Z
	Mr.A.RAJESH	Member   C   S
3	WII.A.RAJESII	10 A Reviel
	Mr.CH.PAPA RAO	Member 1
4	WII.CH.I ALA ICAO	chr then
		Member
5	Mr.T.VASANTH RAO	TO STATE OF THE ST
	Dr.BR.SRINIVAS	Member
6	DI.DK.SKIIVIVAS	A second



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 22.09.2022

## **CIRCULAR**

The Research and Development meeting for the Academic Year 2022-2023 is scheduled to be held on 24.09.2022 in the Seminar Hall at 10.30 AM. All the members of research committee are requested to attend the Meeting.

#### To discus

- 1. MOUs with companies.
- 2. The faculty members are encouraged to publish journals.
- 3. Conduct and attending of FDP's
- 4. The Research committee continues to promote and motivate all departments of the students to do more innovative projects.

# **During The Meeting the Following Members Will Attend:**

S.No	NAME & 6	DESIGNATION	SIGNATURE
1	Dr.K.RAMESH BABU	Chairman O	8/ VLI
1	Mr.G.ANIL KUMAR	Convener	
2	WH. G. H VIE ROWARD	Convener	$\langle A \rangle$
3	Mr.A.RAJESH	Member	ARazan
4	Mr.CH.PAPA RAO	Member	de Do
5	Mr.T.VASANTH RAO	Member	Ander
6	Dr.BR.SRINIVAS	Member	4

Copy to:

Committee Members

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## Right to Information (RTI)

The statutory declaration of Brilliant Grammar School Educational Society's Group of Institutions-Integrated Campus Website. It covers all the rules and regulations which are implemented by Govt. of Andhra Pradesh, India. Our college is a "College of co-education", which is registered under the society act by Govt. of AP and affiliated to JNTU, Kakinada. The College has a Governing Body that is approved by the authority appointed by Govt. of AP. It runs as per rules and regulations made by the Govt. from time to time.

The College comes under the "Private –Self Financing" category and therefore financial transactions are audited by the private auditors. The College has different Bodies to maintain all types of disciplines on the campus. All the cells or committees of the institution are under Statutory Bodies and comes under section 4(1)(b) of the RTI Act 2005. The applications under the RTI Act along with a postal order/demand draft for Rs.10.00 obtained in favor of the Director, Brilliant Grammar School Educational Society's Group of Institutions-Integrated Campus may be sent to the Public Information Officer (PIO) or handed over in his office.

All information about the college under Section 4(1)(b) of RTI Act 2005 is open for the public and it can be obtained by a citizen of India. Names, Designations, and Other Particulars of public information officers.

Note: The Public Information Officer deals only with the matters pertaining to the right to information Act.

S.No	Name	Designation	Contact Details
	Dr.K.RAMESH BABU	Chairman	,
	Mrs.M.RAJYA LAKSHMI		
1		Convener	<b>N</b> -0
2	Mr.T.LINGAIH	Member	Orf
	Mr.G.ANIL KUMAR	Member	PP -
		Member	
	Mr.A.RAJESH		Alanh
	Mr.CH.PAPA RAO	Member	when



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 24.09.2022

## **MINUTES OF THE MEETING**

The research committee chairman along with its members assembled at Seminar Hall by10.30 AM. Dated 24.09.2022 to discuss the research relative activities of the college.

## **Agenda**

- 1. MOUs with companies.
- 2. The faculty members are encouraged to publish journals.
- 3. Conduct and attending of FDP's
- 4. The Research committee continues to promote and motivate all departments of the students to do more innovative projects.

# The Following Members Were Present:

S.No	NAME 6/8/	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Chairman
1	999	
	Mrs.M.RAJYA LAKSHMI	Convener
2	(6/ 0)	10/8/ Q
3	Mr.T.LINGAIH	Member
4	Mr.G.ANIL KUMAR	Member
		Member
5	Mr.A.RAJESH	ARAM
6	Mr.CH.PAPA RAO	Member Ch per



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#### SOCIAL WELFARE COMMITTEE

# **Functions of the Committee:**

- 1. Maintain database of students belongs to SC/ST/BC community.
- 2. To make the students aware of the various schemas/Assistances/Scholarships/Available for students
- 3. Committee continuously monitors the effective implementation of the Social Welfare policies intended for SC/ST/BCs Welfare by Govt.of A.P.

## Responsibilities of the Committee:

- To request to all department Faculty members to get the list of SC/ST/BC Students
- Monitoring of Scholarships to SC/ST/BC Students and endowment benefits to the students In our college as per state government rules

ENGINE

- Monitoring the reservation Policies and welfare schemes intended for SC/ST/BC Welfare by Government of AP
- To get the list of SC/ST/BC students list from the scholarship section of the college.
- Enquiring about the benefits of the SC/ST/BC students and listing out of the Complaints if any.
- Monitoring of Scholarships to SC/ST/BC Students and endowment benefits to the students in our college as per state government rules.
- Monitoring the faculty members are explain various that the students will receive from the Government in accordance with the Reservation policies, financial and academic facilities to be received from the state government.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 05.10.2022

## **CIRCULAR**

The Social Welfare Committee for the Academic Year 2022-.2023is scheduled to be held on 7.10.2022 in the Seminar Hall at 12.30 PM. All the members of Social Welfare committee are requested to attend the Meeting.

## Agenda:

- Review of previous meeting
- List out the new join SC,ST/BC students
- Guidelines about various scholarships schemes to new students

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# During The Meeting the Following Members Will Attend:

S.No	NAME / 50	DESIGNATION	SIGNATURE
	Dr.K.RAMESH/BABU	Chairman	MILL
1	19/00/1/3		810
2	Mr.T.LINGAIH	Convener	s The
3	Mr.G.ANIL KUMAR	Member	P
4	Mr.A.RAJESH	Member /	ARRISM
5	Mr.CH.PAPA RAO	Member /	2/ Uhroly -
6	Mr.T.VASANTH RAO	Member	SWA
	Dr.BR.SRINIVAS	Member	2
7	The state of the s		4

Copy to:

**Committee Members** 

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 07.10.2022

#### MINUTES OF THE MEETING

The Social Welfare Committee chairman along with its members assembled at Seminar Hall by 12.30 PM dated 07.10.2022 to discuss Social Welfare activities in the college.

#### **Agenda**

- Review of previous meeting
- List out the new join SC,ST/BC students
- Guidelines about various scholarships schemes to new students

# The Following Members Were Present: NGINEED

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S.No	NAME /	DESIGNATION	SIGNATURES
	Dr.K.RAMESH BABU	Chairman	1/1
1	13/38/38	18014	
	Mr.T.LINGAIH	Convener	A 0
2			Org
	Mr.G.ANIL KUMAR	Member	
3		( ) ( ) ( )	A
		Member /	
4	Mr.A.RAJESH	1.31.91	ARems
	Mr.CH.PAPA RAO	Member	Λ
5	Mr.Ch.PAPA RAO		Ch Ray
	Ma T MACANITH DAO	Member	
6	Mr.T.VASANTH RAO	The state of the s	, Mas
	Dr.BR.SRINIVAS	Member	
7			4



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# **SPORTS & GAMES COMMITTEE**

## **Functions & Responsibilities:**

- To prepare sports calendar and an action plan to implement the same.
- To suggest the methods which encourage students and faculty to utilize sports and games facilities available in the college.
- To take up the responsibility of preparing the budget estimate, requirement of infrastructure equipment, maintaining the equipment and play fields.
- To assist and encourage the students to participate actively in organizing and conducting indoor and outdoor games across various disciplines.
- To make sure smooth conduct of sports events within the college.
- To prepare the details of attendance exemption to be given to the students representing college in various sports and games.
- To increase the cordial relations between students and faculty by organizing exhibition games between the teams of students and faculty wherever possible.



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 02.03.2023

#### **CIRCULAR**

The Sports & games committee for the Academic Year 2022-2023 is scheduled to be held on 4.03.2023 in the Seminar Hall at 1.30 PM. All the members of Sports & games committee are requested to attend the Meeting.

## To discus

- Conducting of sports day in college
- Budget for sports days
- Rules and regulation for sport activates

# **During The Meeting the Following Members Will Attend:**

	12/3/	25 15014	
S.No	NAME (5)	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		1.0
1.		Chairmen / Chairmen	
2.	Mr.A.PRABHAKAR RAO	Convener / O / O	B100
3.	Mr.G.ANIL KUMAR	Member / 6/9/	(A)/)
4.	Mr.A.RAJESH	Member	Androw
5.	Mr.CH.PAPA RAO	Member /	de des
6.	Mr.T.VASANTH RAO	Member	100
	Dr.BR.SRINIVAS		100
7.			0

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

DATE: 04.03.2023

## MINUTES OF THE MEETING

The Sports & games committee chairman along with its members assembled at Seminar Hall by 1.30 PM. dated 04.03.2023 to discuss Sports, games in the college.

#### **Agenda**

- Discus and finalize the date for sports day in college
- Discuss and finalize the Budget for sports days
- Rules and regulation for sport activates

# The Following Members Were Present: NGINE

S.No	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	300 11 11
1	19/6/	Chairman
2	Mr.A.PRABHAKAR RAO	Convener
3	Mr.G.ANIL KUMAR	Member 6 6
4	Mr.A.RAJESH	Member /8/6/A-Razin
5	Mr.CH.PAPA RAO	Member Ch - Au
6	Mr.T.VASANTH RAO	Member
	Dr.BR.SRINIVAS	UNTUS 2

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Date: 9.09.2022

## **CIRCULAR**

The Sports & games committee for the Academic Year 2022-2023is scheduled to be held on 11.09.2022 in the Seminar Hall at 10.30 AM. All the members of Sports & games committee are requested to attend the Meeting.

## To discuss

- Budget for academic year 2022-2023
- Preparation for indoor and outdoor play field.
- Cricket ground

ENGINEEN **During The Meeting The Following Members Will Attend:** 

	/ 7/1/	
S.No	NAME / ///	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Method 88
1	13/89/7	Chairman
	Mr.A.PRABHAKAR	E Maria
2	RAO	Convener
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member A Day
5	Mr.CH.PAPA RAO	Member Classification of the contraction of the con
6	Mr.T.VASANTH RAO	Member
	Dr.BR.SRINIVAS	UNTUS

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 11.09.2022

#### MINUTES OF THE MEETING

The Sports & games committee chairman along with its members assembled at Seminar Hall by 10.30 AM.dated 11.09.2022 to discuss Sports, games in the college.

#### **Agenda**

- Discus and send the Budget for academic year 2022-2023 to principal approval
- Preparation for indoor and outdoor play field.
- Approval for Cricket ground out field repair work

#### The Following Members Were Present:

S.No	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		VW
1	14/389	Chairman	
2	Mr.A.PRABHAKAR RAO	Convener	Apr
3	Mr.G.ANIL KUMAR	Member	AD.
4	Mr.A.RAJESH	Member	A-lenger
5	Mr.CH.PAPA RAO	Member / 8	S/ch fe le
6	Mr.T.VASANTH RAO	Member	Dela
	Dr.BR.SRINIVAS	\$ d\$150 810°5/0/	
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## STUDENTS AFFAIRS, WELFARE&ALUMNI CELL

- To prepare plan and execute programs for holistic development of the students.
- To monitor day to day essential support required for academic and co-curricular activities of students.
- To arrange for special care for the weaker and needy sections of students.
- To enable students to participate effectively in the management of hostels and also in organization of the students' related activities.
- To advice student council as and when required.
- To keep in touch with the guardians as and when required.
- To arrange for maintenance of student's discipline in the university.

 To arrange for congenial living environment in the campus inclosing hostels for the students.

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Date: 23.03.2023

#### **CIRCULAR**

The Students Affairs Welfare & Alumni Cell for the Academic Year 2022-2023 is scheduled to be held on 25.03.2023 in the Seminar hall at 11.00 AM. All the members of Students Affairs, Welfare & Alumni committee are requested to attend the Meeting.

The following points discussed:

- The committee coordinator explains about Identification of social service activities.
- Planning for the events in consultation with HODs.
- Identification of faculty coordinators and student volunteers for different activities.

## **During the Meeting The Following Members Will Attend:**

	1 40-11 / / / /		
S.no	NAME (S/S/	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		
1		Chairman	
2	Mr.T,VASANTH RAO	Convener	2 Duly
3	Mr.G.ANIL KUMAR	Member S	
4	Mr.A.RAJESH	Member	A. Royels
5	Mr.T.LINGAIAH	Member	Ort
6	Mr.CH.PAPA RAO	Member	ch de
	Mr.T.VASANTH RAO		O da
7		Member	VILLE

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 25.03.2023

#### MINUTES OF THE MEETING

The Students Affairs Welfare & Alumni Cell chairman along with its members assembled at Seminar 10 AM dated 25.03 2023 to discuss the Students Affairs Welfare & Alumni Cell activities of the college

## Agenda

- · Identification of faculty coordinators and student volunteers for different activities
- Identification of social service activities
- Planning for the events in consultation with HODs

## **During the Meeting The Following Members Will Attend:**

Sl.no	NAME / ///	DESIGNATION SIGNATURE
1	Dr.K.RAMESH BABU	Chairman
2	Mr.T,VASANTH RAO	Convener
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member A-Rhjih
5	Mr.T.LINGAIAH	Member Orf
6	Mr.CH.PAPA RAO	Member Ch Lu
7	Mr.T.VASANTH RAO	Member



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Date: 15.10.2022

#### **CIRCULAR**

The Student Affairs Welfare & Alumni Cell for the Academic Year 2022-2023 is scheduled to be held 16.10.2021 in the Seminar hall at 1.30 PM. All the members of Students Affairs, Welfare & Alumni Cell requested to attend the Meeting.

#### To discuss

- Planning for and organizing the events..
- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming soil testing.

# **During The Meeting the Following Members Will Attend:**

Sl.no	NAME	DESIGNATION SIGNATURE
1	Dr.K.RAMESH BABU	Chairman
2	Mr.T,VASANTH RAO	Convener
3	Mr.G.ANIL KUMAR	Member A
4	Mr.A.RAJESH	Member A-Rayton
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member
7	Mr.T.VASANTH RAO	Member

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 16.10.2023

## MINUTES OF THE MEETING

The Students Affairs. Welfare & Alumni Cell chairman along with its members assembled at Seminar Hall 1.30 PM dated 16.10.2023 to discuss the Students Affairs Welfare & Alumni Cell activities of the college.

The agenda was taken for discuss the following points:

- Planning for and organizing the events.
- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming soil testing.

## The Following Members Were Present:

Sl.no	NAME / ////	DESIGNATION SIGNATURE	
1	Dr.K.RAMESH BABU	Chairman	
2	Mr.T,VASANTH RAO	Convener	_
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member A-Rasyl	1
5	Mr.T.LINGAIAH	Member	
6	Mr.CH.PAPA RAO	Member	Rus
7	Mr.T.VASANTH RAO	Member	5



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## STUDENTS AFFAIRS, WELFARE&ALUMNI CELL

- To prepare plan and execute programs for holistic development of the students.
- To monitor day to day essential support required for academic and co-curricular activities of students.
- To arrange for special care for the weaker and needy sections of students.
- To enable students to participate effectively in the management of hostels and also in organization of the students' related activities.
- To advice student council as and when required.
- To keep in touch with the guardians as and when required.
- To arrange for maintenance of student's discipline in the university.

 To arrange for congenial living environment in the campus inclosing hostels for the students.



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 23.03.2023

#### **CIRCULAR**

The Students Affairs Welfare & Alumni Cell for the Academic Year 2022-2023 is scheduled to be held on 25.03.2023 in the Seminar hall at 11.00 AM. All the members of Students Affairs, Welfare & Alumni committee are requested to attend the Meeting.

The following points discussed:

- The committee coordinator explains about Identification of social service activities.
- Planning for the events in consultation with HODs.
- Identification of faculty coordinators and student volunteers for different activities.
- During the Meeting The Following Members Will Attend:

_			
Sl.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		1(1)
1		Chairmen	
2	Mr.T,VASANTH RAO	Convener	FWan
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A. Reiger
5	Mr.T.LINGAIAH	Member	and
6	Mr.CH.PAPA RAO	Member	Ch les
	Mr.T.VASANTH RAO		1 ales
7		Member / /	1 Duy

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 25.03.2023

## MINUTES OF THE MEETING

The Students Affairs Welfare & Alumni Cell chairman along with its members assembled at Seminar hall at 11.00 AMdated 25.03 2023 to discuss the Students Affairs Welfare & Alumni Cell activities of the college

#### Agenda

- Identification of faculty coordinators and student volunteers for different activities
- Identification of social service activities
- Planning for the events in consultation with HODs

During the Meeting The Following Members Will Attend:

Sl.no	NAME /////	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	198 J	
1	(9) go///	Chairmen	
2	Mr.T,VASANTH RAO	Convener	= 2Wan
3	Mr.G.ANIL KUMAR	Member	200
4	Mr.A.RAJESH	Member 35./	A-Reserve
5	Mr.T.LINGAIAH	Member	Cil
6	Mr.CH.PAPA RAO	Member	Ch Se
	Mr.T.VASANTH RAO		P. Acus
7	The state of the s	Member	Mulde

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Date: 15.10.2022

#### **CIRCULAR**

The Student Affairs Welfare & Alumni Cell for the Academic Year 2022-2023 is scheduled to be held ca 16.10.2022 in the Seminar hall at 1.30 PM All the members of Students Affairs, Welfare & Alumni Cell requested to attend the Meeting.

#### To discuss

- Planning for and organizing the events.
- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming soil testing.

## **During The Meeting the Following Members Will Attend:**

Sl.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		Maria
1	13/83/	Chairmen	
2	Mr.T,VASANTH RAO	Convener	Jemen 1
3	Mr.G.ANIL KUMAR	Member	<b>PO</b>
4	Mr.A.RAJESH	Member	A-RASIST
5	Mr.T.LINGAIAH	Member	Die
6	Mr.CH.PAPA RAO	Member / 35./6	Charle -
	Mr.T.VASANTH RAO		200 -
7		Member	Vale

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 16.10.2022

## MINUTES OF THE MEETING

The Students Affairs. Welfare & Alumni Cell chairman along with its members assembled at Seminar 1.30 PM dated 16.10.2022 to discuss the Students Affairs Welfare & Alumni Cell activities of the college.

The agenda was taken for discuss the following points:

- Planning for and organizing the events.
- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming soil testing.

## The Following Members Were Present:

Sl.no	NAME ///	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Middle Be Man
1	13 gold	Chairman
2	Mr.T,VASANTH RAO	Convener
3	Mr.G.ANIL KUMAR	Member O P
4	Mr.A.RAJESH	Member A-Review
5	Mr.T.LINGAIAH	Member Of
6	Mr.CH.PAPA RAO	Member CL - J
	Mr.T.VASANTH RAO	C) Maz
7		Member



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# **Training and Placement Cell**

## **Functions of the T&P Cell:**

- Interaction between industry and institute.
- Campus Recruitment Training to students.
- Arranging Campus Interviews to students.
- Guest lecturers by eminent industry experts.
- Entrepreneurship Development Program me.
- Counselling and Personality Development.
- Conducting Mock Interviews and Group discussions.
- To motivate students to develop technical knowledge and soft skills in terms of career planning, goal setting.
- To motivate students aspire for higher studies and guiding them to take competitive exams such as CAT, GATE, TOEFL, GRE, IES, UPSC, TNPSC etc.
- Aiming to Place the maximum number of students through campus & off-campus interviews conducted by the top companies.

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Date: 18.03.2023

## **CIRCULAR**

The Training & placement Cell for the Academic Year 2022-2023is scheduled to be held on 20.03.2023 in the Seminar Hall at 10.30 AM. All the members of Training & placement committee are requested to attend the Meeting.

## To discus

- 1. Campus Recruitment Training to students.
- 2. Arranging Campus Interviews to students.
- 3. Entrepreneurship Development program me.
- 4. Competitive exams such as CAT, GATE, TOEFL, GRE, IES, UPSC, TNPSC.

During The Meeting the Following Members Will Attend:

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	8 9	to 1
,, l		Chairmen	400
2	Mr.V.PRASANTH	Convener	v. press
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A. Regos
5	Mr.T.LINGAIAH	Member	Ort
6	Mr.CH.PAPA RAO	Member	City
	Mr.T.VASANTH RAO		1 1/00
7		Member	YVICE

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Committee members

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Date: 20.03.2023

## MINUTES OF THE MEETING

The Training & placement Cell chairman along with its members assembled at Seminar Hall by 10 AM dated 20.03.2023 to discuss the Training & placement relative activities of the college.

#### **Agenda**

- 1. Discuss to Arranging Campus Interviews to students
- 2. Discuss about students crack the competitive exams such as CAT, GATE, TOEFL, GRE, IES, UPSC, TNPSC
- 3. Discuss about Campus Recruitment Training to students

# The Following Members Were Present: ENGINE

		10 1 MA	
S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	(%)(2)	
1	6	Chairmen	KN
2	Mr.V.PRASANTH	Convener	V. pul
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member	A. Renjion
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	ce la
	Mr.T.VASANTH RAO		( In
7		Member	1 the

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Date: 7.10.2022

## **CIRCULAR**

The Training & placement Cell for the Academic Year 2022-2023 is scheduled to be held on 09.10.2022in the Seminar Hall at 10.30 AM. All the members of Training & placement committee are requested to attend the Meeting.

## To discus

- 1. Interaction between industry and institute
- 2. Conducting Mock Interviews and Group discussions
- 3. Guest lecturers by eminent industry experts

# **During The Meeting the Following Members Will Attend:**

s.no	NAME	DESIGNATION	SIGNATURE
1	Dr.K.RAMESH BABU	Chairmen	KN
2	Mr.V.PRASANTH	Convener	V. prem
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A. Reigion
5	Mr.T.LINGAIAH	Member	Orl
6	Mr.CH.PAPA RAO	Member	Frace
7	Mr.T.VASANTH RAO	Member	Relan

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Committee members

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Date:09.10.2022

#### MINUTES OF THE MEETING

The Training & placement Cell chairman along with its members assembled at Seminar Hall by 10:30 AM. Dated 09.10.2022 to discuss the Training & placement relative activities of the college.

## Agenda

- 1. Discuss the implementation of Interaction between industry and institute.
- 2. Discuss to Conducting Mock Interviews and Group discussions for final year students.

ENGINEEN

3. Discuss and approve of arrange of Guest lecturers by eminent industry experts.

# The Following Members Were Present:

s.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	800	Val
1	12/3/3	Chairman	
2	Mr.V.PRASANTH	Convener	v. preth
3	Mr.G.ANIL KUMAR	Member	<b>E</b>
4	Mr.A.RAJESH	Member	A-Ragin.
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	ch-la
	Mr.T.VASANTH RAO	0	a low
7	G HARRING WAR	Member	THE



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# TRANSPORT COMMITTEE

# **Functions:**

- To interact with APSRTC and Private Bus operators and ensure smooth functioning of transport facility.
- Provides bus schedules and takes all the necessary logistics of transport.
- Arranges special buses for students writing exams at other centers.
- Arranging buses for local industrial visits.
- Collection of transport fee from students.
- Ensures all the buses arrive in time.
- To ensure travel by authorized persons only in the private buses and APSRTC.
- Provide Facilities and Maintenance of buses.



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 15.03.2023

#### **CIRCULAR**

The Transport Committee for the Academic Year 2022-.2023 is scheduled to be held on 17.03.2023 in the Seminar Hall at 10.30 AM. All the members of Transport Committee are requested to attend the Meeting.

## To discus

- Interact with APSRTC.
- Ensures all the buses arrive in time.
- To discuss Arranging buses for local industrial visits

During The Meeting The Following Members Will Attend:

	/4/.0.0	200 / W
S.no	NAME / ////	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Milhilling (86 ) LA
1	3/89/1/	Chairmen
2	Mr.Y.MAHENDRA	Convener
3	Mr.G.ANIL KUMAR	Member O O O
4	Mr.A.RAJESH	Member B A Angelo
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member
	Mr.T.VASANTH RAO	De
7		Member

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 17.03.2023

## MINUTES OF THE MEETING

The Transport Committee chairman along with its members assembled at Seminar Hall by 10.30 AM dated 17.03.2023 to discuss Transport facilities in the college.

## Agenda

 Discus Arranging buses for local industrial visits based on request of HOD through principal approval

ENGINEE

- Interact with APSRTC to provide more buss and special bus on college name
- Fixed the starting point timings to Ensures all the buses arrive in time.

The Following Members Were Present:

S.no	NAME	DESIGNATION SIGNATURE	
	Dr.K.RAMESH BABU	Man Alan	
1	13/35/	Chairmen	
2	Mr.Y.MAHENDRA	Convener	
3	Mr.G.ANIL KUMAR	Member 80 PC	
4	Mr.A.RAJESH	Member A Rayer	
5	Mr.T.LINGAIAH	Member	
6	Mr.CH.PAPA RAO	Member	
	Mr.T.VASANTH RAO	and David	
7	10	Member	



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Date: 10.09.2022

## **CIRCULAR**

The Transport Committee for the Academic Year 2022-2023 is scheduled to be held on 11.09.2022 in the Seminar Hall at 2.30 PM. All the members of Transport Committee are requested to attend the Meeting.

#### To discus

- To discuss college transport fee structure
- Interact with APSRTC
- Bus's timings.
- Bus's route maps

# **During The Meeting the Following Members Will Attend:**

1,07/00

S.no	NAME	DESIGNATION SIGNATURE	
	Dr.K.RAMESH BABU	Add to the state of the state o	
1	(9/80/4/	Chairman	
2	Mr.Y.MAHENDRA	Convener	
3	Mr.G.ANIL KUMAR	Member © © O	
4	Mr.A.RAJESH	Member A-Royer	
5	Mr.T.LINGAIAH	Member	
6	Mr.CH.PAPA RAO	Member	
	Mr.T.VASANTH RAO		
7		Member	

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 11.09.2022

## MINUTES OF THE MEETING

The Transport Committee chairman along with its members assembled at Seminar Hall by 2.30 PM. Dated 11.09.2022 to discuss Transport facilities in the college.

## **Agenda**

- Interact with APSRTC and finalize the route map and fee.
- Discuss and decide the Bus's timings.
- Discuss and finalize the Bus's route maps.
- Discus and finalize the college transport fee structure

## The Following Members Were Present:

S.no	NAME	DESIGNATION SIGNATURE	
	Dr.K.RAMESH BABU		
1	13/30/	Chairmen	
2	Mr.Y.MAHENDRA	Convener	
3	Mr.G.ANIL KUMAR	Member DO	
4	Mr.A.RAJESH	Member A-Reyer-	
5	Mr.T.LINGAIAH	Member All Auf	
6	Mr.CH.PAPA RAO	Member / Ch motet	
	Mr.T.VASANTH RAO	238/11/00/	
7	24	Member	



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## Website /ICT/Self (or) e-learning Committee

Information and Communication Technology (ICT) in education is very helpful in improving the quality of education and obtaining expert knowledge from any corner of the World. A society can become a knowledge society if the ICT tools and the eLearning Technologies are effectively utilized. E-learning and technology oriented learning is also facilitated to the students through language lab, e-library and smart class rooms. Power point presentations are an integral part of the teaching methodology in most of the courses. They ensure not only effective knowledge transfer but also facilitate follow up interactive sessions with the students. The institution encourages the staff members not only to upgrade their academic profile but also their pedagogical strategies by offering advanced and latest ICT facilities.

#### **Functions & Responsibilities:**

The college Website Committee is responsible for maintaining the college's website.

- The committee ensure that content is up-to-date and accurate.
- o Collaborate with the campus web team to maintain current web standards, styles, protocols, etc. and build links to high level content.
- o Collect and discuss feedback from college members.
- o Generate and communicate ongoing task list.
- o Implement new features, and determine what should be included in the website.
- o Training programmers and hands on experience for using Computers and Internet.
- o Providing exposure on ICT in the present day context.
- o Knowledge of using Website and contacting people through e-Mail.
- o On-Line Information about Government Websites and Government Schemes.



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 16.03.2023

#### **CIRCULAR**

The Website /ICT/Self (or) e-learning Committee the Academic Year 2022-2023 is scheduled to be held on 18.03.2023 in the Seminar Hall at 11.30 AM. All the members of Website /ICT/Self (or) e-learning Committee are requested to attend the Meeting.

#### To discuss about:

- About updating of web site.
- Discuss about e learning

## **During The Meeting The Following Members Will Attend:**

		British and the British Wall of	
S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		100
1		Chairmen	
2	Mr.S.SURESH	Convener	8-Sun 2
3	Mr.G.ANIL KUMAR	Member	@Q
4	Mr.A.RAJESH	Member	A-Reyes
5	Mr.T.LINGAIAH	Member / 0 /	oil 1
6	Mr.CH.PAPA RAO	Member / 6 /	Chool
	Mr.T.VASANTH RAO	1,000/3	205
7	/ / / / / /	Member /	Va

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 18.03.2023

## MINUTES OF THE MEETING

The Website /ICT/Self (or) e-learning Committee along with its members assembled at Seminar Hall by 11.30 AM. Dated 18.03.2023 to discuss the Website /ICT/Self (or) e-learning Committee of the college.

This the agenda was taken up for discussion.

- o Discuss the require points for updating of web site.
- o Discuss and encourage the students and faculty register NPTEL programs for e learning.

RINGINE

#### The Following Members Were Present:

S.no	NAME	DESIGNATION	SIGNATURE		
	Dr.K.RAMESH BABU	9,44	(Va)		
1	/3/	Chairman			
2	Mr.S.SURESH	Convener	S. Sur		
3	Mr.G.ANIL KUMAR	Member	200		
4	Mr.A.RAJESH	Member	A-Royers		
5	Mr.T.LINGAIAH	Member / 0 /	Rie		
6	Mr.CH.PAPA RAO	Member / 8 /	9/Ch 28		
	Mr.T.VASANTH RAO	- T- /, 3°9/2	00		
7		Member	grades.		



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 15.09.2023

#### **CIRCULAR**

The Website /ICT/Self (or) e-learning Committee the Academic Year 2022-2023 is scheduled to be held on 17.09.2023 in the Seminar Hall at 10.30 AM. All the members of Website /ICT/Self (or) e-learning Committee are requested to attend the Meeting.

#### To discus

- 1. Uploading time tables in web site.
- 2. Uploading results in website
- 3. Feedback from students

**During The Meeting The Following Members Will Attend:** 

S.no	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	
1	(9/6/	Chairman
2	Mr.S.SURESH	Convener
3	Mr.G.ANIL KUMAR	Member S Q O
4	Mr.A.RAJESH	Member A-Royston
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member CL 1000
	Mr.T.VASANTH RAO	C COSTO 5000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
7		Member

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 17.09.2023

## MINUTES OF THE MEETING

The Website /ICT/Self (or) e-learning Committee along with its members assembled at Seminar Hall by 10.30 AM. dated 17.09.2023 to discuss the Website /ICT/Self (or) e-learning Committee of the college.

This agenda was taken up for discussion.

- 1. Uploading new semester time tables in web site.
- 2. Uploading the previous year results in website
- 3. Upload the link for feedback from students

## The Following Members Were Present:

	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
S.no	NAME ///	DESIGNATION SIGNA	TURE
	Dr.K.RAMESH BABU	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	111
1	19/69/11	Chairman	
2	Mr.S.SURESH 40	Convener	Cur.
3	Mr.G.ANIL KUMAR	Member a A	0
4	Mr.A.RAJESH	Member / 8 / 0 / A	(Lorge 8)
5	Mr.T.LINGAIAH	Member N	il.
6	Mr.CH.PAPA RAO	Member	CR VA
7	Mr.T.VASANTH RAO	Member	July

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## SOCIAL WELFARE COMMITTEE

## **Functions of the Committee:**

- 1. Committee continuously monitors the effective implementation of the Social Welfare policies intended for SC/ST/BCs Welfare by Government of AP.
- 2. Maintain database of students belongs to SC/ST/BC community.
- 3. To make the students aware of the various schemas/Assistances/Scholarships/Available for students.

## Responsibilities of the Committee:

- To request to all department Faculty members to get the list of SC/ST/BC Students
- Monitoring of Scholarships to SC/ST/BC Students and endowment benefits to the students
   In our college as per state government rules
- Monitoring the reservation Policies and welfare schemes intended for SC/ST/BC Welfare by Government of AP.
- To get the list of SC/ST/BC students list from the scholarship section of the college.
- Enquiring about the benefits of the SC/ST/BC students and listing out of the Complaints if any.
- Monitoring of Scholarships to SC/ST/BC Students and endowment benefits to the students in our college as per state government rules.
- Monitoring the faculty members are explain various that the students will receive from the Government in accordance with the Reservation policies, financial and academic facilities to be received from the state government.

# GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY (Approved by AICTE, Affiliated to JNTUK, Govt.of.A.P., India.)

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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) – 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 07.10.2022

#### **CIRCULAR**

The Social Welfare Committee for the Academic Year 2022-.2023 is scheduled to be held on 09.10.2022 in the Seminar Hall at 12.30 PM. All the members of Social Welfare committee are requested to attend the Meeting.

#### To discus

- Guidelines about various scholarships schemes to new students
- Review of previous meeting.
- List out the new join SC, ST/BC students.

## **During The Meeting the Following Members Will Attend:**

S.no	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	See No
1	12/23/	Chairmen
2	Mr.A.SHYAM	Convener
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member A Raylos
5	Mr.T.LINGAIAH	Member Of Orf
6	Mr.CH.PAPA RAO	Member
	Mr.T.VASANTH RAO	and the same of th
7	22 P 1 2 1	Member

Copy to:

Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 09.10.2022

## MINUTES OF THE MEETING

The Social Welfare Committee chairman along with its members assembled at Seminar Hall by12.30 PM. dated 09.10.2022 to discuss Social Welfare activities in the college.

#### **Agenda**

- Review of previous meeting.
- List out the new join SC, ST/BC students.
- Guidelines about various scholarships schemes to new students.

### The Following Members Were Present:

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	2.90%	140
1	/4/50	Chairman	
2	Mr.A.SHYAM	Convener	A
3	Mr.G.ANIL KUMAR	Member	AO.
4	Mr.A.RAJESH	Member	A-Reyes-
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member /	Chily
	Mr.T.VASANTH RAO	12/2/21	a lout
7	10/00	Member /////	· HAR

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## **Functions of Entrepreneurship Development Cell**

- o To organize faculty development programmers, entrepreneurship development programmers, and awareness camps on the area for the benefit of people in sales and trading (S&T).
- To create and implement entrepreneurship development curricula at several levels, including degree and diploma programmers at the parent university and other institutions in the area.
- o To carry out research and surveys to find business prospects (particularly in S&T areas and service sector)
- To advise and support aspiring entrepreneurs on a variety of topics, including writing project reports, getting project approvals, loans and facilities from support system organizations, leaning about technology, etc.
- o To plan seminars, TV & radio talks, guest lectures, and other events to advance and expand S&T based entrepreneurship.
- o To schedule industry visits for potential business owners,
- To provide appropriate assistance and escort services to the trainees in getting their projects approved and carried out.
- o To serve as a regional information hub for information on markets, technology, business possibilities procedures, etc. by building and maintaining pertinent data bases.
- o To offer entrepreneurs facilities such as testing, calibration, quality assurance, design, tool rooms, pilot, plants, and other things in addition to knowledge of intellectual property nights, patent searches, etc.
- o To offer counsel to failing businesses and help the owners recover them.

o To run training programmers for skill development that lead to wage or self-employment.



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 17.03.2023

## **CIRCULAR**

The EDC Cell for the Academic Year 2022-2023 is scheduled to be held on 19.03.2023 in the Seminar Hall at 12.30 PM. All the members of research committee are requested to attend the Meeting.

## To discuss about:

- To discuss EDC cell activates.
- Interaction with companies.

## **During The Meeting the Following Members Will Attend**

8/
22

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 19.03.2023

#### MINUTES OF THE MEETING

The EDC Cell chairman along with its members assembled at Seminar Hall by12.30 PM. dated 19.03.2023 to discuss the EDC activities of the college.

#### **Agenda**

- Meeting started with welcome greetings.
- The Members reviewed the minutes of previous meetings and necessary actions taken.
- The Committee decided to provide effective networking platform for the student fraternity to interact with start-ups that needed enthusiastic interns.
- The committee decided to organize motivational lectures to pursue Entrepreneurship and guidance on Business Plan.

# The Following Members Were Present: NGINER

S.no	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	
1	15/6/	Chairman
2	Mr.A.SHYAM	Convener
3	Mr.G.ANIL KUMAR	Member 8 8 0 0 1
4	Mr.A.RAJESH	Member A-Parjes
5	Mr.T.LINGAIAH	Member Orl
6	Mr.CH.PAPA RAO	Member CL-Q_
	Mr.T.VASANTH RAO	0000
7		Member



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 05.10.2022

## **CIRCULAR**

The EDC Cell for the Academic Year 2022-2023 is scheduled to be held on 07.10.2022 in the Seminar Hall at 10.30 AM. All the members of research committee are requested to attend the Meeting.

#### To discus

- To discuss EDC cell activates
- Interaction with companies

## **During The Meeting The Following Members Will Attend:**

S.no	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	333 (6)
1	/ 1/30	Chairman
2	Mr.A.SHYAM	Convener
3	Mr.G.ANIL KUMAR	Member 2 2 2
4	Mr.A.RAJESH	Member & Reyer
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member SCI R
	Mr.T.VASANTH RAO	The same of the sa
7	137	Member

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 07.10.2022

## MINUTES OF THE MEETING

The EDC Cell chairman along with its members assembled at Smart Hall by 10.30 AMdated 07.10.2022 to discuss the EDC activities of the college.

#### Agenda

- Meeting started with welcome greetings.
- Decided to interact with Entrepreneurs.
- The committee resolved to conduct a workshop on "Money Management & Wealth Creation".
- The committee decided to encourage students to do internships in Start-up's.

#### The Following Members Were Present:

ENGINEE			
S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	2805	)
1	13/23/	Chairman	
2	Mr.A.SHYAM	Convener	A
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A. Rojers
5	Mr.T.LINGAIAH	Member	Orf.
6	Mr.CH.PAPA RAO	Member	de Pr
7	Mr.T.VASANTH RAO	Member	Tidas



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#### MAINTENANCE COMMITTEE

- The maintenance committee is responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilitates.
- The committee ensures that annual building and other maintenance requirements are satisfied. Identification and planning of preventative maintenance needs is also an important one.
- Routine check-up of assets of smooth functioning or academics.
- Equipment Maintenance Electricity, Water supply, generators. AC, building and furniture.





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Date: 19.03.2023

## **CIRCULAR**

All the members of the Maintenance committee are requested to attend the committee meeting in committee hall at 12:00 pm on 19-03-2023 to discuss about College Maintenance.

#### **Points Discussed:**

- 1) All UPS need to be checked
- 2) Generator Back-up maintenance.
- 3) Solar Panel Maintenance.

## **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	KN
2	Mr.SK.SUBHANI	Convener	SK Subur
3	Mr.G.ANIL KUMAR	Member	AQ
4	Mr.A.RAJESH	Member	A. RESEO
5	Mr.T.LINGAIAH	Member 2	Orf
6	Mr.CH.PAPA RAO	Member	Post
7	Mr.T.VASANTH RAO	Member	DAR

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Date: 23.03.2023

## MINUTES OFTME MEETING

Discussed about Following Agendas points in the meeting committee hall at 12:00 pm

- 1) All UPS need to be checked
- 2) Generator Back-up maintenance.
- 3) Solar Panel Maintenance

The following members were Present

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	KN
2	Mr.SK.SUBHANI	Convener	SIC- Sulger
3	Mr.G.ANIL KUMAR	Member	60
4	Mr.A.RAJESH	Member	A-Reyson
5	Mr.T.LINGAIAH	Member	as
6	Mr.CH.PAPA RAO	Member O	as for
7	Mr.T.VASANTH RAO	Member	Reface

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Date: 10.09.2022

### **CIRCULAR**

All the members of the Maintenance committee are requested to attend the committee meeting in committee hall at 12:00 pm on 12-09-2022 to discuss about College Maintenance.

## **Points Discussed:**

- Maintenance of laboratory. Servicing the equipment's if any.
- Repairs of tables, chairs and benches.
- Repairs of electrical appliances.
- Beautification of Campus.
- Maintaining Cleanliness and hygienic,
- Water supply, motor pumps, water filter maintenance need to be checked

## **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	KW
2	Mr.SK.SUBHANI	Convener	SK. Subur
3	Mr.G.ANIL KUMAR	Member 🔵	(A)Q
4	Mr.A.RAJESH	Member /	A. Roijen
5	Mr.T.LINGAIAH	Member	Orf.
6	Mr.CH.PAPA RAO	Member	ch Ru
7	Mr.T.VASANTH RAO	Member	Il Rey

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# GINEERING & TECHNOLO

## **GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY**

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Date: 12-09-2022

### **MINUTES OFTME MEETING**

Discussed about Following Agendas points in the meeting committee hall at 12:00 pm

#### Agenda

- Maintenance of laboratory. Servicing the equipment's if any.
- Repairs or tables, chairs and benches.
- Repairs of electrical appliances,
- Beautification of Campus.
- Maintaining Cleanliness and hygienic.
- Sanitization of college campus
- Water supply, motor pumps. Water filter maintenance need to be checked
  - Principal instructed for time-to-time monitoring of transformer working, checking of water pipeline and water filtering.

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	KN
2	Mr.SK.SUBHANI	Convener	SK-Suler
3	Mr.G.ANIL KUMAR	Member	60
4	Mr.A.RAJESH	Member	A-Rajeo
5	Mr.T.LINGAIAH	Member	Och
6	Mr.CH.PAPA RAO	Member	Cl- Pour
7	Mr.T.VASANTH RAO	Member	Digos



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## PUBLIC RELATIONS (PRESS. MEDIA & PUBLICATIONS COMMITTEE)

## Functions & Responsibilities:

- The role of Media and PR committee is to foster community relations with external
- Stake holders through several media relation activities.
- It accomplishes this through its regular corporate news letters.
- Engagement with the print media and by facilitating institute's online presence across various platforms.
- The Media and PR committee manages internal communication by reporting events happenings and achievements to the administration. Faculty and student community.
- Provides information related to Institute. GINE
- Invites press and media for the events.
- Plans to provide the Institute related information by advertisements.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 08.12.2022

## **CIRCULAR**

A meeting is scheduled on 8.12.2022 to discuss about media coverage and public relations for orientation for first year students to be held on 13.12.2022. All HOD, AO, Principal, H&S Staff, second year student coordinators are requested to attend the meeting at 2:00 PM in Principal's office

## **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU		1/1
	ENGINE	Chairman	
2	MrY.MAHENDRA	Convener	Takil
3	Mr.G.ANIL KUMAR	Member	AD
4	Mr.A.RAJESH	Member	A-Reight
5	Mr.T.LINGAIAH	Member	Orl
6	Mr.CH.PAPA RAO	Member	a l lo
7	Mr.T.VASANTH RAO	/ 18 Z	( ) ( ) ( ) ( ) ( )
		Member S	Maga

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Committee members

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 13.12.2022

## **MINUTES OF MEETINGS**

A meeting was conducted on 13.12.2022 discuss about media and public relation

The following points were discussed in the meeting timings 2:00PM.

For conduction of orientation day on 13.12.2022.

- 1. Printing of orientation day, Banner and flexi.
- 2. Transport need to be provided for parents & students.
- 3. Hospitalities for parents and students.
- 4, Social media coverage.
- 5. Photo and video coverage for the event.
- 6. Regarding contacting for local newspaper coverage.

The above points were discussed in the meeting regarding the conduction of orientation day. H&S HOD instructed the coordinator for smooth conduction of the events

## The following members attended the meeting:

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	200/50/	1, 1
		Chairman	En l
2	MrY.MAHENDRA	Convener	(ali)
3	Mr.G.ANIL KUMAR	Member	AD.
4	Mr.A.RAJESH	Member	A-Rajon
5	Mr.T.LINGAIAH	Member	of a
6	Mr.CH.PAPA RAO	Member	as la
7	Mr.T.VASANTH RAO		5.00
		Member	MACO

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## **INDUSTRY INSTITUTE INTERACTION CELL**

## **FUNCUTIONS**

- o Arranges industrial visits, internships and industrial tours
- o Involves industrial experts to be on college Governing body, Training and Placement committee, etc.
- o fructifying the tie-ups into MOUs with industry for the purpose of training, placements, internships, for utilizing the services for entrepreneurship development programs
- Organizes student and Faculty Training at the Industry
- o Tie-up with the Industry to implement Virtual development center
- o Plans and implements the Entrepreneur development programs within campus.



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Date: 22/03/2023

#### **CIRCULAR**

The Industry Institute Interaction Cell for the Academic Year 2022-.2023 is scheduled to be held on 24.03.2023 in the Seminar Hall at 10.30 AM. All the members of Industry Institute Interaction committee are requested to attend the Meeting.

#### To discus

- Industry Tours for students.
- MOU's with industries.
- Entrepreneur development programs within campus.

## SENGINEE **During The Meeting the Following Members Will Attend:**

1.001/ 80

s.no	NAME	DESIGNATION	SIGNATURE		
	Dr.K.RAMESH BABU	1866 100	1.		
1	9/89/1/3	Chairman 🖸	KN		
2	Mr.V.PRASHANTH	Convener	V-prejat		
3	Mr.G.ANIL KUMAR	Member	@0_		
4	Mr.A.RAJESH	Member 💍	A-Rajes		
5	Mr.T.LINGAIAH	Member /	Pre		
6	Mr.CH.PAPA RAO	Member	ch lus		
	Mr.T.VASANTH RAO	2	0,000		
7		Member	Jugar		

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

DATE: 24/03/2023

#### **MINUTES OF THE MEETING**

The Industry Institute Interaction Cell chairman along with its members assembled at Seminar Hall by 10.30 AM dated 24/03/2023 discussIndustry Institute Interaction in the college.

### Agenda

- Discuss about Industry Tours for students.
- Discuss about MOU's with industries.
- Discuss about guest lecturers with industry persons for Entrepreneur development programs within campus.

## The Following Members Were Present:

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	1 182 6	1
1	66 6 6	Chairman Z	<b>N</b> W
2	Mr.V.PRASHANTH	Convener	J. presty
3	Mr.G.ANIL KUMAR	Member /	(A)Q
4	Mr.A.RAJESH	Member	A-Royers.
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	Chra
	Mr.T.VASANTH RAO		A Day
7		Member	MACH



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 17/10/2022

#### **CIRCULAR**

The Industry Institute Interaction Cell for the Academic Year 2022-.2023 is scheduled to be held on 19/10/2022 in the at Seminar Hall 11.00AM. All the members of Industry Institute Interaction committee are requested to attend the Meeting.

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#### To discus

- Industry Tours for students.
- MOU's with industries.
- Entrepreneur development programs within campus.

## **During The Meeting the Following Members Will Attend:**

s.no	NAME /	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	5.00 F. Cal	1
1	13/12/31/31/31	Chairman	
2	Mr.V.PRASHANTH	Convener	N. proul-
3	Mr.G.ANIL KUMAR	Member	A2_
4	Mr.A.RAJESH	Member	A-Razen
5	Mr.T.LINGAIAH	Member /	Orf
6	Mr.CH.PAPA RAO	Member 🔊	dake
	Mr.T.VASANTH RAO		01/00
7	10 /4 et 20 8 8 h	Member	· My

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 19/10/22

#### MINUTES OF THE MEETING

The Industry Institute Interaction Cell chairman along with its members assembled at Seminar Hall by 11.00AM. Dated 19/10/22. to discuss Industry Institute Interaction in the college.

## Agenda

- Discuss about Industry Tours for students
- Discuss about MOU's with industries
- Discuss about guest lecturers with industry persons for Entrepreneur development programs within campus

## The Following Members Were Present:

	NAME O AND	DESIGNATION	SIGNATURE		
	Dr.K.RAMESH BABU	19/3/6/	1/1		
1	<b>6</b> 6 6 6 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Chairman	PO		
2	Mr.V.PRASHANTH	Convener	Lamba		
3	Mr.G.ANIL KUMAR	Member	A2		
4	Mr.A.RAJESH	Member	A-Ragess		
5	Mr.T.LINGAIAH	Member	Ort		
6	Mr.CH.PAPA RAO	Member	Ch Ne		
	Mr.T.VASANTH RAO		( Va)		
7		Member	March		

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## **NSS CELL**

## **NSS Symbol**

The symbol of the National Service Scheme is based on the 'Rath' wheel of the Konark Sun Temple situated in Orissa. These giant wheels of the Sun Temple portray the cycle of creation, preservation and release, and signify the movement in life across time and space.

The design of the symbol, a simplified form of the Sun-chariot wheel primarily depicts movement. The wheel signifies the progressive cycle of life. It stands for continuity as well as change and implies the continuous striving of NSS for social transformation and upliftment.



## Few specific objectives are:

- To understand the community in which they work.
- To understand themselves in relation to their community.
- To identify the needs and problems of the community and involve them in problem solving process.
- To develop among themselves a sense of social and civic responsibility.
- To utilize their knowledge in finding practical solution to individual and community problems.
- To develop competence required for group living and sharing of responsibilities.
- To gain skills in mobilizing community participation.
- To acquire leadership qualities and democratic attitude.
- To develop capacity to meet emergencies and natural disasters.
- To practice National Integration and social harmony.

**NSS Day:** 

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# HE TECHNOL

## **GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY**

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NSS was formally launched on 24th September, 1969, the birth centenary year of the Father of the nation. Therefore, 24 September is celebrated every year as NSS Day with appropriate programmers and activities.

#### List of members in NSS Cell:

S.No	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		•
1		Chairman	Kn
2	Mr.T.VASANTH RAO	Convener	AMan
3	Mr.G.ANIL KUMAR	Member	AQ_
4	Mr.A.RAJESH	Member	A. Razin
5	Mr.T.LINGAIAH	Member	Det ,
6	Mr.CH.PAPA RAO	Member	Ch Rs
	Mr.Y.MAHENDRA		0
7	ENGINE	Member	1 Na

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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) – 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 28.10.2022

## **CIRCULAR**

The NSS Cell for the Academic Year 2022-2023 is scheduled to be held on 30.10.2022 in the Seminar hall at 3:30 pm all the members of NSS Cell are requested to attend the Meeting

#### To discuss

- o To discuss new academic NSS activates.
- Budget for NSS activates.

## During the Meeting the Following Members Will Attend:

S.no	Name of the Faculty	Designation	Signature
	Dr.K.RAMESH BABU	Aure	Kn
1	3/2	Chairman	
2	Mr.T.VASANTH RAO	Convener	Inguis
3	Mr.G.ANIL KUMAR	Member	3 <del>P</del> O
4	Mr.A.RAJESH	Member	A. Rajesh
5	Mr.T.LINGAIAH	Member	Out
6	Mr.CH.PAPA RAO	Member	Chrana
7	Mr.Y.MAHENDRA	Member	Taul

Copy to:

Committee Members

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# SECOND SE

## **GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY**

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 30.10.2022

## MINUTES OF THE MEETING

The NSS Cell chairman along with its members assembled at Seminar hall by 3:30PMdated 30.10.2022 to discuss the NSS Cell activities of the college

## Agenda

- o Discussed about NSS activates.
- O Discussed and send budget approval to finance committee.

## The Following Members Were Present:

			-0- 1000	
S.no		Name of the Faculty	Designation	Signature
		Dr.K.RAMESH BABU	prince ?	E KN
	1		Chairman	6
	2	Mr.T.VASANTH RAO	Convener	S NO
	3	Mr.G.ANIL KUMAR	Member	00
	4	Mr.A.RAJESH	Member A	-Rajers
	5	Mr.T.LINGAIAH	Member	af
	6	Mr.CH.PAPA RAO	Member	Ch-Panh
	7	Mr.Y.MAHENDRA	Member	(as)
				GUNTUR - 522017

ENGINE



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### LIBRARY COMMITTEE

The main objective of this committee is to ensure that all the resources are provided by the Library and all the students are well informed about the resources available.

### Responsibilities:

- To assist the Librarian in formulating a Library policy.
- Procuring books, Technical Journals, Technical Magazines, applying for access to E-Journals, Providing good reference books and adequate reading spaces
- To recommend / justify / sanction / approve withdrawal and weeding out of outdated material to the competent authority for final decision in the matter.
- To look after general maintenance of the library in terms of reading material and infrastructure.

To effectively involve in fostering the reading habit of staff and students

KM

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 22.03.2023

## **CIRCULAR**

The following members of Library Committee members are requested to attend meeting at Principal chamber to discuss about Library Innovation on 24.03.2023.

The Library Committee issues to be discussed in meeting are:

- 1. Discussion regarding previous meeting resolutions,
- 2. To add more Titles and Library Books
- 3. Purchasing of Library books and National print Journals
- 4. E-Journals Subscription or Renewal
- 5. Recommend the purchase of Items like books racks and tables

**During The Meeting the Following Members Will Attend:** 

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	kw
2	Mrs.M.BHIKSHALAMMA	Convener	Ms
3	Mr.G.ANIL KUMAR	Member	all
4	Mr.A.RAJESH	Member	A-Rajes
5	Mr.T.LINGAIAH	Member	ere
6	Mr.CH.PAPA RAO	Member	ch Payh
7	Mr.Y.MAHENDRA	Member	tail
8	Mr.G.CHINNAKOTAIAH	Member	S. SY.
9	Mrs.P.JYOTHSNA	Member	P. SV 1
10	Mrs.SK.SAIDABI	Member	(A. 8W/1)

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Committee members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 24.03.2023

#### **MINUTES OF THE MEETING**

Discussions among-members, the following resolutions are passed each Item of the

## Agenda

- Approval for new books and journals
- o All committee members are agreed to Subscription and Renewal of E-journals
- In the view of External Examinations, the committee has decided to Extension of Library timings from Moring 9.00AM and evening 5.30 PM
- Any other matters with the permission of Chairperson.

## The following members were Present:

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	1000 FM	1.
	18 6 / Shilly	Chairman	An
2	Mrs.M.BHIKSHALAMMA	Convener	m
3	Mr.G.ANIL KUMAR	Member	QQ
4	Mr.A.RAJESH	Member /	A Rajen
5	Mr.T.LINGAIAH	Member	of
6	Mr.CH.PAPA RAO	Member	Chi Paga
7	Mr.Y.MAHENDRA		
	Chr.	Member	Tar
8	Mr.G.CHINNAKOTAIAH	Member	6.60
9	Mrs.P.JYOTHSNA	Member	P. ML
10	Mrs.SK.SAIDABI	Member	80. Sulp



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 24.10.2022

## **CIRCULAR**

The following members of Library Committee members are requested to attend meeting at Principal chamber to discuss about Library Innovation on 24.10.2022

The Library Committee issues to be discussed in meeting are: -

- 1. Discussion regarding previous meeting resolutions,
- 2. To add more Titles and Library Books
- 3. Purchasing of Library books and National print Journals
- 5. The Library Budget Proposal for year 2022·2023 has approved **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	A	4. 1
	/// 2000.383	Chairman	
2	Mrs.M.BHIKSHALAMMA	Convener	2
3	Mr.G.ANIL KUMAR	Member	RO-
4	Mr.A.RAJESH	Member 🔍	A-Rojeso
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	Chiparen
7	Mr.Y.MAHENDRA	Member	Tai
8	Mr.G.CHINNAKOTAIAH	Member /	Gener
9	Mrs.P.JYOTHSNA	Member	P. Ty
10	Mrs.SK.SAIDABI	Member	Siesar

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 22.10.2022

## MINUTES OF THE MEETING

Discussions among-members, the following resolutions are passed each Item of the

### Agenda

Approval for new books and journals

- 1. All committee members are agreed to Subscription and Renewal of E-journals
- 2. In the view of External Examinations the committee has decided to Extension of Library timings from Moring 9.00AM and evening 5.30 PM
- 3. Any other matters with the permission of Chairperson.
- 4. The Library Budget Proposal for year 2022: 2023 has approved

# The following members were Present: FENGINE

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	100100	1
	18 6 Milhilly	Chairman	KN
2	Mrs.M.BHIKSHALAMMA	Convener	MIR
3	Mr.G.ANIL KUMAR	Member	(40)
4	Mr.A.RAJESH	Member	A-Rojext
5	Mr.T.LINGAIAH	Member	Orf
6	Mr.CH.PAPA RAO	Member	Ch Dall
7	Mr.Y.MAHENDRA		7
	SUN TO SU	Member	lal
8	Mr.G.CHINNAKOTAIAH	Member	Crarte
9	Mrs.P.JYOTHSNA	Member	200
10	Mrs.SK.SAIDABI	Member	SAC



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E-mail: qvrs cet@yahoo.com, website: www.qvrs.ac.in

## WOMEN WELFARE COMMITTEE

## **Functionalities**

- To inculcate Human values and ethical practices to girls through co-curricular, extracurricular activities and make them strong.
- Create and sustain a community of learning in which girls acquire knowledge and learn to apply it professionally.
- To create a friendly environment, integrated with education, in establishing centers of excellence and sharing knowledge in all areas.
- To provide solutions to their problems related to academics and general and make them dynamic.
- To develop them physically and mentally on par with changing trends in society through their hidden talents.

To improve their integrated development through inspiration for women empowerment.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 18.10.2022

## **CIRCULAR**

All the members of Women Welfare Committee of the College are requested to attend the meeting on 21.10.2022 at 10.00 am In Conference hall to discuss the following matters.

## Agenda

The Women Welfare Committee issues to be discussed in meeting are:-

- 1. Discuss to conduct personality development program for women.
- 2. Discuss about resolving women related Issues at work place institution
- 3. Discuss about' SHE TEAMS' activities with nominated girl's student

## **During The Meeting The Following Members Will Attend:**

S.No	Name OF ENGINE	Designation	signature
1	Dr.K.RAMESH BABU		1/2
	/4/108	Chairman	
2	Mrs.S.AMMAJI	Convener	Some
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member	A-Rajes
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	Park
7	Mr.Y.MAHENDRA	1,91,91	
		Member /	lau

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 21.10.2022

#### MINUTES OF THE MEETING

The members-Of Women Welfare Committee discussed the above issues and suggested to resolve following Issues

- 1. Discussed about conduction of programmer's for girl's student regarding health and hygiene
- 2. Organizing of seminars or workshops related to women development, awareness of women's rights women welfare laws, personality development sessions were discussed and tentative dates were Proposed women related Issues at workplace were discussed and solutions for their problems were resolved.
- 3. Women welfare committee members of all three years girls' student were selected for *a* program Conducted by" SHE TEAMS"
- 4. Organizing of such she ream sessions was proposed to be conducted in college.

## The following members were Present:

S.No	Name	Designation	signature
1.	Dr.K.RAMESH BABU	1 2 2 3 3	1/- 1
	6616	Chairman	RW
2.	Mrs.S.AMMAJI	Convener	Serans
3.	Mr.G.ANIL KUMAR	Member	All
4.	Mr.A.RAJESH	Member	A-Rails
5.	Mr.T.LINGAIAH	Member	Of
6.	Mr.CH.PAPA RAO	Member	Chran.
7.	Mr.Y.MAHENDRA	not the same of th	61
		Member	al



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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 10.09.2022

#### **CIRCULAR**

All the members of Women Welfare Committee of the College are requested to attend the meeting on 14.09.2022 at 10.00 am In Conference hall to discuss the following matters.

#### **Agenda**

The Women Welfare Committee issues to be discussed in meeting are:-

- 1. Discussion regarding previous meeting resolutions.
- 2. Discuss to conduct personality development program for women.
- 3. Discuss to conduct awareness programmers
- 4. Discuss a role of women in the society.

## **During The Meeting the Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	35-16	1/
	8/8/	Chairman	
2	Mrs.S.AMMAJI	Convener	some
3	Mr.G.ANIL KUMAR	Member Z	AQ
4	Mr.A.RAJESH	Member 2	A-Reiger
5	Mr.T.LINGAIAH	Member 🔘	Re
6	Mr.CH.PAPA RAO	Member	Chipan
7	Mr.Y.MAHENDRA	8/2/	7
	133 2000	Member	ali

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E-mail: qvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 14.09.2022

#### **MINUTES OF THE MEETING**

The members-Of Women Welfare Committee discussed the above issues and suggested to resolve following Issues

- 1. Discussed about conduction of programmer's for girls student regarding health And hygiene
- 2. Organizing of seminars or workshops related to women development, awareness of women's rights women welfare laws, personality development sessions were discussed and tentative dates were Proposed women related Issues at workplace were discussed and solutions for their problems were resolved.
- 3. Women welfare committee members of all three years girls' student were selected for *a* program Conducted by" SHE TEAMS". Organizing of such she ream sessions was proposed to be conducted in college.

The following members were Present:

S.No	Name 6 6	Designation	signature
1	Dr.K.RAMESH BABU		
		Chairman	KM
2	Mrs.S.AMMAJI	Convener	Sou
3	Mr.G.ANIL KUMAR	Member	QQ
4	Mr.A.RAJESH	Member	A-Rajis
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	Ch Daph
7	Mr.Y.MAHENDRA		
		Member	(ali



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#### **CANTEEN COMMITTEE**

#### **Functions:**

- > To create awareness about the hygiene in and around the canteen.
- Make awareness to the canteen management about the supply of food materials to the students.
- Monitoring the operations of the canteen and implementing and reviewing the canteen premises.
- > To ensure the canteen provide a range of whole some food for the students at reasonable price.
- > To maintain and control the quality of the food supply in the canteen.
- Make awareness to the students regarding health and hygiene.

Maintaining the grievance about the canteen.

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Date: 16.03.2023

#### **CIRCULAR**

The Canteen Committee for the Academic Year 2022-2023 is scheduled to be held on 18.03.2023 in the Seminar Hall at 11.30 AM. All the members of Canteen committee are requested to attend the Meeting.

#### To discus

- 1. Food quality standards in the Canteen.
- 2. Hygiene in the Canteen.
- 3. Issues and suggestions of the faculty members regarding the Canteen.
- 4. Problems and requirements of the Canteen care taker.

**During The Meeting The Following Members Will Attend:** 

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		2 1.8 1
1		Chairmen	
2	Mr.A.SRINIVAS RAO	Convener	A.s.res
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member	A-Rayers
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	Chipain
	Mr.Y.MAHENDRA		4
7		Member	lali

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 18.03.2023

#### MINUTES OF THE MEETING

The Canteen Committee chairman along with its members assembled at Seminar Hall

By 11.30 AM. Dated 18.03.2022 to discuss the Canteen relative activities of the college.

#### **Agenda**

- 1. Food quality standards in the Canteen.
- 2. Hygiene in the Canteen.
- 3. Issues and suggestions of the faculty members regarding the Canteen.
- 4. Problems and requirements of the Canteen care taker.

The Following Members Were Present:

	1 May 1 27 mg /	
S.no	NAME	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	
1		Chairman / 38   D
2	Mr.A.SRINIVAS RAO	Convener
3	Mr.G.ANIL KUMAR	Member / 8/5/00
4	Mr.A.RAJESH	Member A-Regers
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member Ch park
	Mr.Y.MAHENDRA	
7		Member bul



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 24.10.2022

#### **CIRCULAR**

The Canteen Committee for the Academic Year 2021-2022 is scheduled to be held on 26.10.2022 in the at Seminar Hall 12.00 AM. All the members of Canteen committee are requested to attend the Meeting.

To discuss 1. Number of items to be included in the canteen menu.

- 2. Price list of the items finalized for the menu.
- 3. Time duration of the Canteen.
- 4. Hygiene maintenance in the Canteen,

**During The Meeting The Following Members Will Attend:** 

S.no	NAME /	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	1/0
1	[3]	Chairman
2	Mr.A.SRINIVAS RAO	Convener AS re-
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member / A-Rayers
5	Mr.T.LINGAIAH	Member Al
6	Mr.CH.PAPA RAO	Member On Danie
	Mr.Y.MAHENDRA	
7	\ G	Member

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 26.10.2022

#### MINUTES OF THE MEETING

The Canteen Committee chairman along with its members assembled at Seminar Hall by 12.00 AM. dated 26.10.2022 to discuss the Canteen relative activities of the college.

#### Agenda

- 1. Number of items to be included in the canteen menu.
- 2. Price list of the items finalized for the menu.
- 3. Time duration of the Canteen.
- 4. Hygiene maintenance in the Canteen,

# The Following Members Were Present:

	the state of the s		
S.no	NAME / 3/28 /	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	Thinks Sell	
1	19/09/1	Chairman	
2	Mr.A.SRINIVAS RAO	Convener	DS. De
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member / 35./.	A-Rojest
5	Mr.T.LINGAIAH	Member	Org
6	Mr.CH.PAPA RAO	Member	Clar Don Un
7	Mr.Y.MAHENDRA	Member	Tah.
3 4 5	Mr.A.RAJESH Mr.T.LINGAIAH Mr.CH.PAPA RAO	Convener  Member  Member  Member  Member	DE re  OS re  OS re  OF  Orporth

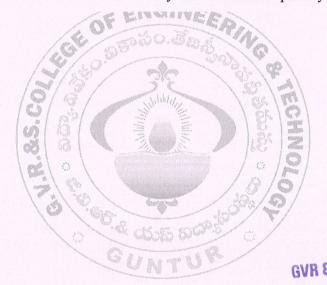


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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

#### **DISCIPLINARY COMMITTEE**

# **Functions of Disciplinary Committee:**

- Continuous Monitoring of possibility of occurrence of events of Indiscipline by students
- Continuously monitor the College campus for any possibility of occurrence of indiscipline events from students
- The committee takes necessary steps to strengthen the environment, if needed
- To monitor and maintain discipline in the campus
- To keep harmony and peace among the student community
- Disciplinary actions as deemed necessary on various disciplinary issues





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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 20.03.2023

#### **CIRCULAR**

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber immediately to discuss about disciplinary issues on 23/03/2023.

#### **Agenda**

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming in Canteen during Class Hours
- 3. Necessary disciplinary measures in Hostel and Mess
- 4. Necessary Disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

### **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU		1
	19/33	Chairman	10m
2	Mr.A.PRABHAKAR RAO	Convener	RIPO
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A-Prijed
5	Mr.T.LINGAIAH	Member 2	Oil
6	Mr.CH.PAPA RAO	Member 🔘	Chi Den
7	Mr.Y.MAHENDRA	(39/2)	
		Member	(al)

Copy to:

Committee members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 23/03/2023

#### MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above Issues and suggested to resolve the following issues

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming In Canteen during Class Hours
- 3. Necessary Disciplinary measures in Hostel and Mess
- 4. Necessary Disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

# The following members were present:

S.No	Name 3	Designation	signature
1	Dr.K.RAMESH BABU	8 8 B	401
		Chairman	
2	Mr.A.PRABHAKAR RAO	Convener	DPL
3	Mr.G.ANIL KUMAR	Member	00
4	Mr.A.RAJESH	Member /	A-Razes
5	Mr.T.LINGAIAH	Member	Rel
6	Mr.CH.PAPA RAO	Member	Chional
7	Mr.Y.MAHENDRA	and the second second	
		Member	lah'

# SA SEES DAY

# **GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY**

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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) – 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 17.10.2022

#### **CIRCULAR**

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber immediately to discuss about disciplinary issues on 19/10/2022.

#### Agenda

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming in Canteen during Class Hours
- 3. Necessary disciplinary measures in Hostel and Mess
- 4. Necessary disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

# **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU		
	19/30	Chairman	DN
2	Mr.A.PRABHAKAR RAO	Convener	DA
3	Mr.G.ANIL KUMAR	Member	60
4	Mr.A.RAJESH	Member	A-Rajeo
5	Mr.T.LINGAIAH	Member 9	Ort
6	Mr.CH.PAPA RAO	Member	Choque
7	Mr.Y.MAHENDRA		
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Member	ali

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Committee members PRINCIPAL

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 19/10/2022

#### MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above Issues and suggested to resolve the following issues

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming In Canteen during Class Hours
- 3. Necessary disciplinary measures in Hostel and Mess
- 4. Necessary disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

# The following members were present:

S.No	Name / // // // // // // // // // // // //	Designation signature
1	Dr.K.RAMESH BABU	Market Control of the
		Chairman
2	Mr.A.PRABHAKAR RAO	Convener
3	Mr.G.ANIL KUMAR	Member O
4	Mr.A.RAJESH	Member A-Rajes
5	Mr.T.LINGAIAH	Member Out
6	Mr.CH.PAPA RAO	Member ( \square \square \constant
7	Mr.Y.MAHENDRA	
		Member Cal.



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# **Energy Conservation Cell**

Utilizing less energy is a choice and a practice known as energy conservation. Energy saving measures include turning off the lights when leaving a room, disconnecting appliances when not in use, and choosing to walk rather than drive.

Gaining more control over their energy cost and lowering the pressure on the planet's natural resources are the two main motivations for energy conservation.

All citizens have a moral obligation to utilize energy wisely in their daily lives, to prevent any waste, and to raise awareness of the value of energy conservation for a sustainable present and future. Our college's Energy Conservation Cell seeks to raise awareness of the prudent and economical use of energy while minimizing energy waste for a better future

#### **Objectives of Energy Conservation Cell**

- The Cell's mission is to develop methods and develop solutions that enable more efficient and non-intrusive usage of energy.
- The Cell wants to investigate more effective ways to employ renewable and clean energy sources.
- To educate children about environmental preservation and energy conservation.
- To cultivate in pupils an attitude that would make them ambassadors for spreading awareness of energy conservation.
  - Solar power
  - Bio gas plant

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 22.09.2022

#### **CIRCULAR**

The Energy Conservation Cell for the Academic Year 2022-2023 is scheduled to be held on 25.09.2022 in the Seminar Hall at 11.30 AM. All the members of Energy Conservation Cellarer requested to attend the Meeting.

#### To discus

- Awareness to student power uses
- Maintenance of solar panels
- · Bio gas plant

# **During The Meeting The Following Members Will Attend:**

	- / CA / -	
S.no	NAME / / / / / / / / / / / / / / / / / / /	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	300 100
1	18/6/	Chairman
2	Mr.S.SESHA GIRI RAO	Convener
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member A-Royers
5	Mr.T.LINGAIAH	Member Of Org
6	Mr.CH.PAPA RAO	Member (h. Rom)
7	Mr.Y.MAHENDRA	Member

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 25.09.2022

#### MINUTES OF THE MEETING

The Energy Conservation Cell chairman along with its members assembled at Seminar Hall by 11.30 AM. Dated 25.09.2022 to discuss the Energy Conservation activities of the college.

#### **Agenda**

- Awareness about energy conservation to students and faculties
- Turning off the lights and fans when you leave the room for students
- Inform to maintenance committee to Maintenance of solar panels
- Bio gas plant in campus

The Following Members Were Present:

S.no	NAME / /	DESIGNATION SIGNATURE
	Dr.K.RAMESH BABU	Adults See 1
1	(5)	Chairman
2	Mr.S.SESHA GIRI RAO	Convener Selection of
3	Mr.G.ANIL KUMAR	Member
4	Mr.A.RAJESH	Member A-Rajey
5	Mr.T.LINGAIAH	Member
6	Mr.CH.PAPA RAO	Member
1	WILCILI AI A RAO	Chipan Kn
	Mr.Y.MAHENDRA	Member
7		ahi

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#### **EXAMINATION/TIMETABLE COMMITTEE**

#### Roles and responsibilities of timetable committee

- Consultation with principal and head of the departments for preparation of the timetable for each semester and for each class.
- To conduct timetable committee meeting with timetable committee departmental in charges.
- To prepare individual class timetable and individual faculty timetables (work load) so that if any class works adjustments within the faculty can be done smoothly.
- To update timetable time to time
- o To inform teachers well in advanced regarding changes in time table.
- o To report to principal & HOD regarding any discrepancy in time table.
- o To be authorized by the head of the department and principal.
- o Conducting of exams as per JNTUK time table.
- o Maintenance of student result record.

o Result analysis.



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 27.03.2023

#### **CIRCULAR**

The Examination/Timetable Committee for the Academic Year 2022-2023 scheduled to be held on 29.03.2023 in the Seminar Hall at 10.30 AM. All the members of Examination/Timetable Committee are requested to attend the Meeting

#### To discus

- About new semester time tables
- Work load of the faculty
- Rules for internal exams

### **During The Meeting the Following Members Will Attend:**

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 29.03.2023

#### MINUTES OF THE MEETING

The Examination/Timetable Committee chairman along with its members assembled at Seminar Hall by date10.30 AMd 29.03.2023 to discuss Examination/Timetable in the college.

#### Agenda

- Discuss And Finalize The new semester time tables
- Checking the Work load of the faculty
- Rules for internal exams question paper

#### The Following Members Were Present:

	A CONTRACTOR OF THE PROPERTY O		
S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	(A)	1/- \
1	10/03	Chairman	
2	Mr.T.LINGAIAH	Convener	EA
3	Mr.G.ANIL KUMAR	Member	(A)O
4	Mr.A.RAJESH	Member	A-Rojes
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	ch so
	Mr.Y.MAHENDRA	\$ 19	
7		Member	(ali
	Mr.T.VASANTH RAO	/, /	~ Ku
8		Member	1200

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Date: 24.10.2022

#### **CIRCULAR**

The Examination/Timetable Committee for the Academic Year 2022-2023 is scheduled to be held on 26.10.2022 in the Seminar hall at 10.30 AM. All the members of Examination/Timetable Committee are requested to attend the Meeting.

#### To discus

- About new semester time tables
- Work load of the faculty
- Rules for internal exams

#### **During The Meeting the Following Members Will Attend:**

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		140
1	4 2000 300 300	Chairman	DU
2	Mr.T.LINGAIAH	Convener	et
3	Mr.G.ANIL KUMAR	Member	00
4	Mr.A.RAJESH	Member	A-Royello
5	Mr.T.LINGAIAH	Member	Belo
6	Mr.CH.PAPA RAO	Member	Clare
	Mr.Y.MAHENDRA	a (9)	201
7	Les l	Member	at'
	Mr.T.VASANTH RAO	2/6/	1 Det
8	\ <b>9</b> \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Member	Not

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

DATE: 25.10.2022

#### MINUTES OF THE MEETING

The Examination/Timetable Committee chairman along with its members assembled at Seminar Hall by 10:30 AM dated 26.10.2022 to discuss Examination/Timetable in the college.

#### **Agenda**

- Discuss And Finalize The new semester time tables
- Checking the Work load of the faculty
- Rules for internal exams question paper

#### **The Following Members Were Present:**

S.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU		1
1	(V) 500.000	Chairman	AN
2	Mr.T.LINGAIAH	Convener	· els
3	Mr.G.ANIL KUMAR	Member	A
4	Mr.A.RAJESH	Member	A-Rajes
5	Mr.T.LINGAIAH	Member	. Of
6	Mr.CH.PAPA RAO	Member	Chile
	Mr.Y.MAHENDRA	2//-/-	
7	17/9	Member	(ali)
	Mr.T.VASANTH RAO	9/37/	D. Dan
8	1 194 45 935/	Member	A A A A A A A A A A A A A A A A A A A



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#### FINANCE AND PURCHASE COMMITIEE

#### **Functions of the Purchase Committee:**

- 1. To prepare guideline and devise general system for procurements of materials, equipment's and items for the institution.
- 2. To coordinate all the purchases of various departments and ensure the procurement of required items as per schedule.
- 3. To carry out discussions and negotiations with suppliers and procure the best quality items with competitive price.
- 4. To scrutinize requisitions for equipment of various departments and decide upon the necessity of purchasing the equipment, keeping in view the possibility of its in-house manufacture in the institute and the requirements specified by the government, university. AICTE etc.
- 5. Any other works related to procurement of the items.

#### Members list:

S.no	NAME 6 6 Andrew	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	18/12/	KL)
1		Chairman	20
2	Mr.K.KOTESWAR RAO	Convener	le.koly
. 3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member	A-Royers
5	Mr.T.LINGAIAH	Member	Of
6	Mr.CH.PAPA RAO	Member	chiles
	Mr.Y.MAHENDRA		
7	The state of the s	Member	land
	Mr.T.VASANTH RAO		Alla



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 23.03,2023

#### **CIRCULAR**

The Finance and Purchase Committee for the Academic Year 2022-2023 is scheduled to be held on 25.03.2023 in the Seminar Hall at 10.30 AM. All the members of Finance and Purchase committee are requested to attend the Meeting.

#### To discus

- Identification of social service activities.
- Identification of faculty coordinators and student volunteers for different activities.
- Planning for the events in consultation with HODs

During The Meeting The Following Members Will Attend:

	S ENGINE S				
S.no	NAME	DESIGNATION	SIGNATURE		
	Dr.K.RAMESH BABU	200000000000000000000000000000000000000	14-		
1	/3/.200	Chairman			
2	Mr.K.KOTESWAR RAO	Convener	k. koton		
3	Mr.G.ANIL KUMAR	Member	AQ		
4	Mr.A.RAJESH	Member	A-lagers		
5	Mr.T.LINGAIAH	Member	al a		
6	Mr.CH.PAPA RAO	Member / 0 /	Ch PN		
	Mr.Y.MAHENDRA	1810			
7		Member	/ lae-		
	Mr.T.VASANTH RAO	& COS 856 8 / / /	Dulas		
			Pul		

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

DATE: 25.03.2023

#### MINUTES OF THE MEETING

The Finance and Purchase Committee chairman along with its members assembled at Seminar Hall by 10.30 AM. dated 25.03.2023 to discuss the Finance and Purchase relative activities of the college.

#### **Agenda**

- Identification of social service activities.
- Identification of faculty coordinators and student volunteers for different activities.
- Planning for the events in consultation with HOD.
- The Following Members Were Present :

Sl.no	NAME	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	FIRGURE	
1		Chairman	
2	Mr.K.KOTESWAR RAO	Convener	Se.kot~
3	Mr.G.ANIL KUMAR	Member	
4	Mr.A.RAJESH	Member S	A. Rajesh
5	Mr.T.LINGAIAH	Member	ey ey
6	Mr.CH.PAPA RAO	Member	chile
	Mr.Y.MAHENDRA	8 005 50°5/0/	
7		Member	(ali)
	Mr.T.VASANTH RAO	<b>UNTU</b>	THE

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**Committee MembersPRINCIPAL** 

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 15.10.2022

#### **CIRCULAR**

The Finance and Purchase Committee for the Academic Year 2022-2023 is scheduled to be held on 17.10.2022 in the Seminar Hall at 3.30 PM. All the members of Finance and Purchase committee are requested to attend the Meeting.

<u>To discuss::</u>Planning for and organizing the events.

- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming and soil testing

/O'/ 00" "O \ O \

During The Meeting The Following Members Will Attend:

NAME / / /	DESIGNATION SIGNATURE
Dr.K.RAMESH BABU	L'A
9 30	Chairman
Mr.K.KOTESWAR RAO	Convener Leleot
Mr.G.ANIL KUMAR	Member PAQ
Mr.A.RAJESH	Member A-Royers
Mr.T.LINGAIAH	Member
Mr.CH.PAPA RAO	Member Ch Ves
Mr.Y.MAHENDRA	Member beli
Mr.T.VASANTH RAO	Rideo
	Dr.K.RAMESH BABU  Mr.K.KOTESWAR RAO  Mr.G.ANIL KUMAR  Mr.A.RAJESH  Mr.T.LINGAIAH  Mr.CH.PAPA RAO  Mr.Y.MAHENDRA

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

DATE: 17.10.2022

#### MINUTES OF THE MEETING

The Finance and Purchase Committee chairman along with its members assembled at Seminar Hall by 3:30PM.dated 17.10.2022 to discuss the Finance and Purchase relative activities of the college.

This agenda was taken up for discussion:

- Planning for and organizing the events.
- Preparation of Reports and maintenance of proper records of the events organized
- Maintenance of relevant records
- Adopt the village for the awareness in the sector of health, education, pollution, organic farming and soil testing

# The Following Members Were Present

	1 300 1 5 10 1		<u> </u>
Sl.no	NAME / / / / /	DESIGNATION	SIGNATURE
	Dr.K.RAMESH BABU	Thursday St.	@ Kra
1		Chairman	
2	Mr.K.KOTESWAR RAO	Convener	2 feder
3	Mr.G.ANIL KUMAR	Member S	
4	Mr.A.RAJESH	Member / Sa/S	Arregens
5	Mr.T.LINGAIAH	Member	and a
6	Mr.CH.PAPA RAO	Member	ch ku
7	Mr.Y.MAHENDRA	Member	Cal .
	Mr.T.VASANTH RAO		Rila



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#### **ANTI-DRUG COMMITTEE**

# **Functions & Responsibilities:**

- To ensure a drug free campus.
- To impose total ban on consumption or possession of drugs/alcohol in the college premises by students.
- Possession or consumption of drugs/alcohol in the hostel is also liable to punishment according to anti-drug act.
- To monitor and conduct regular checks in college campus, hostels and canteen regarding usage of drugs/alcohol.
- in case any student is found to consume/possess drugs/alcohol he/she is subjected to anti-drug.
- Committee-vigilance and is punishable accordingly.
- To educate the students about ill-effects of alcohol/drug consumption.
- Conduct awareness programs and educate students about drug/alcohol addiction/consumption and counsel them.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 18.10.2022

#### **CIRCULAR**

A Meeting has been scheduled for antidrug committee to discuss about student welfare measures. The committee members are requested to attend the meeting on 20-10-2022 at 10.00am. The meeting will be presided by the principal.

#### Agenda:

- Counsel student about ill effects of drug I alcohol.
- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by College students.
- To monitor hostel students' timings/ possession of drugs/alcohol in their rooms
- If students are found guilty, they are subjected to anti-drug committee strict orders/decision.
- To conduct/organize awareness camp once in a semester about ill effect of drug/alcohol. To ensure NIE is drug free campus.

During the meeting the following members will attend:

S.No	Name	Designation	signature
	Dr.K.RAMESH BABU		W O )
1	3 0 \	Chairman	
2	Mr.P.AJITH	Convener	PARIL
3	Mr.G.ANIL KUMAR	Member / 8 / 6 /	A
4	Mr.A.RAJESH	Member / Sa/Sa/	A-Rajen
5	Mr.T.LINGAIAH	Member	De la company de
6	Mr.CH.PAPA RAO	Member	Ch De
	Mr.Y.MAHENDRA	NEW	104
7		Member	100
	Mr.T.VASANTH RAO		Plats

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Committee members

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 20-10-2022

#### MINUTES OF THE MEETING

Ami-drug committee meeting is conducted on 22-10-2022 to ensure drug free campus. 10:00AM

#### **Agenda**

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To ensure NIE is drug free campus.
- To monitor hostel students' timings/possession of drugs/alcohol in their rooms.
- Counsel students about ill effects of drugs/alcohol
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- If students are found guilty, they are subjected to anti-drug committee strict orders/decision

# The following members attended:

S.No	Name	Designation	signature
	Dr.K.RAMESH BABU		1/1
1	13/3/	Chairman	PM
2	Mr.P.AJITH	Convener	P Brien
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member / 0 / 2	A-Reisen
5	Mr.T.LINGAIAH	Member / 8 / 9 /	Of
6	Mr.CH.PAPA RAO	Member	chiles
7	Mr.Y.MAHENDRA	Member	told.
	Mr.T.VASANTH RAO	NTU	alle



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 10.09.2022

#### **CIRCULAR**

A Meeting has been scheduled for antidrug committee to discuss about student welfare measures. The committee members are requested to attend the meeting on 12.09.2022 at 10.00am. the meeting will be presided by the principal.

#### Agenda:

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by College students.
- To monitor hostel students' timings/ possession of drugs/alcohol in their rooms
- Counsel student about ill effects of drug I alcohol
- If students are found guilty, they are subjected to anti-drug committee strict orders/decision
- To conduct/organize an awareness camp once in a semester about ill effect of drug/alcohol

# During the meeting the following members will attend:

		The second secon	
S.No	Name / ///	Designation	signature
	Dr.K.RAMESH BABU	1.00	119
1	Dr.K.RAMESH BABU	Chairman S 2	
2	Mr.P.AJITH 9	Convener	P. BALL
3	Mr.G.ANIL KUMAR	Member	DO
4	Mr.A.RAJESH	Member /	A-Region
5	Mr.T.LINGAIAH	Member	De
6	Mr.CH.PAPA RAO	Member	ch la
	Mr.Y.MAHENDRA	1.3	101
7	G 17 Av	Member	04)
	Mr.T.VASANTH RAO	Construction and the state of t	000
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**Committee members** 

**PRINCIPAL** 

GVR & S College of Engg. & Tech



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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) – 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 12.09.2022

#### **MINUTES OF THE MEETING**

ANTI-drug committee meeting is conducted on 12.09.2021 to ensure drug free campus at.10:00AM in Principal Chamber.

#### Agenda

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To ensure NIE is drug free campus.
- To monitor hostel students' timings/possession of drugs/alcohol in their rooms.
- · Counsel students. About ill effects of drugs, I alcohol
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- If students are found guilty, they are subjected to anti-drug committee strict orders/decision

#### The following members attended:

		100 / 100	
S.No	Name (S)	Designation	signature
	Dr.K.RAMESH BABU	£ \\ \ 8\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
1	9970	Chairman	
2	Mr.P.AJITH	Convener	P. Drier
3	Mr.G.ANIL KUMAR	Member / S / S	
4	Mr.A.RAJESH	Member / 88	A-Rajer
5	Mr.T.LINGAIAH	Member	af a
6	Mr.CH.PAPA RAO	Member	Cl Sa
	Mr.Y.MAHENDRA	NTU!	11
7		Member	lali)
	Mr.T.VASANTH RAO		Juston



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#### **DISCIPLINARY COMMITTEE**

#### **Functions of Disciplinary Committee:**

- Continuous Monitoring of possibility of occurrence of events of Indiscipline by students.
- Continuously monitor the College campus for any possibility of occurrence of indiscipline events from students.
- The committee takes necessary steps to strengthen the environment, if needed.
- To monitor and maintain discipline in the campus.
- To keep harmony and peace among the student community.
- Disciplinary actions as deemed necessary on various disciplinary issues.



# ENGINE INC.

# **GVR&S COLLEGE OF ENGINEERING AND TECHNOLOGY**

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 20.03.2023

#### **CIRCULAR**

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber immediately to discuss about disciplinary issues on 22/03/2023.

#### Agenda

- Regarding of Dress code of students and wearing ID cards.
- Roaming in Canteen during Class Hours.
- Necessary disciplinary measures in Hostel and Mess.
- Necessary Disciplinary measures in College Buses.
- Necessary action taken for any disputes among students.
- It is reviewed and resolved the previous issues.

**During The Meeting The Following Members Will Attend:** 

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	Chairman	KN
2	Mr.A.PRAKABHAR RAO	Convener	D pm
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member	A. Rogers
5	Mr.T.LINGAIAH	Member	of o
6	Mr.CH.PAPA RAO	Member	of la
7	Mr.Y.MAHENDRA	Member	Tou ?
	Mr.T.VASANTH RAO		Net

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Committee members

**PRINCIPAL** 

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 22/03/2023

#### MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above Issues and suggested to resolve the following issues

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming In Canteen during Class Hours
- 3. Necessary Disciplinary measures in Hostel and Mess
- 4. Necessary Disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues GIME

#### The following members were present:

Name Sabble	Designation	signature
Dr.K.RAMESH BABU		Vs )
	Chairman	DW
Mr.A.PRAKABHAR RAO	Convener	& Pre
Mr.G.ANIL KUMAR	Member	(AO)
Mr.A.RAJESH	Member	A-Reign
Mr.T.LINGAIAH	Member	Of a
Mr.CH.PAPA RAO	Member	Clark of
Mr.Y.MAHENDRA		4
	Member	lat'
Mr.T.VASANTH RAO		Dila
	Dr.K.RAMESH BABU  Mr.A.PRAKABHAR RAO  Mr.G.ANIL KUMAR  Mr.A.RAJESH  Mr.T.LINGAIAH  Mr.CH.PAPA RAO  Mr.Y.MAHENDRA	Dr.K.RAMESH BABU Chairman Mr.A.PRAKABHAR RAO Convener Mr.G.ANIL KUMAR Member Mr.A.RAJESH Member Mr.T.LINGAIAH Member Mr.CH.PAPA RAO Mr.Y.MAHENDRA Member Member

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 14.10.2022

#### **CIRCULAR**

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber immediately to discuss about disciplinary issues on 16/10/2022.

#### **Agenda**

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming in Canteen during Class Hours
- 3. Necessary disciplinary measures in Hostel and Mess
- 4. Necessary disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

#### **During The Meeting The Following Members Will Attend:**

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU		1/0
	130	Chairman	
2	Mr.A.PRAKABHAR RAO	Convener	DA
3	Mr.G.ANIL KUMAR	Member	(AO
4	Mr.A.RAJESH	Member	A-Reigeson
5	Mr.T.LINGAIAH	Member 2	De n
6	Mr.CH.PAPA RAO	Member 0	Chris
7	Mr.Y.MAHENDRA	1.899/29/	0100
		Member	

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Committee members

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

Date: 16/10/2022

#### MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above Issues and suggested to Principal Chamber resolve the following issues

- 1. Regarding of Dress code of students and wearing ID cards
- 2. Roaming In Canteen during Class Hours
- 3. Necessary disciplinary measures in Hostel and Mess
- 4. Necessary disciplinary measures in College Buses
- 5. Necessary action taken for any disputes among students
- 6. It is reviewed and resolved the previous issues

## The following members were present:

S.No	Name	Designation	signature
1	Dr.K.RAMESH BABU	1000	V. )
	S/6 / Shilly	Chairman	
2	Mr.A.PRAKABHAR RAO	Convener	Bon
3	Mr.G.ANIL KUMAR	Member	AC.
4	Mr.A.RAJESH	Member	Alarera
5	Mr.T.LINGAIAH	Member	Ones
6	Mr.CH.PAPA RAO	Member	Class
7	Mr.Y.MAHENDRA	2/0/	
		Member	I Was

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# **Professional Societies Committee**

The goal of the PSCC cell is to help students achieve their academic, professional, and personal goals through a variety of programmers and events planned by the organization. to ensure that the programmer is well run and that students are regularly present and actively participating.

### **Functions**

- Building suitable facilities for professional organizations
- Holding activities for staff and students Setting up and maintaining the events under cell.
- Working together with the departments to give developing student chapters extra attention.
- Writing the annual report of the cell's achievements.
- Finding resource people and using their skills to train the pupils in various tasks.

### **Objectives**

- Raising the bar for engineering education and educating students about new opportunities
- Encouraging and inspiring extracurricular coursework, workshops, projects, and seminars
- Technical programs, special lectures, workshops, and seminars to prepare and coordinate symposia and displays for educational purposes.
- To give students a shared forum for exchanging viewpoints on technical subjects that interest them, as well as to facilitate technical visits, project work, employment, and contact with businesses and academic institutions.
- Encourage students to work together and be independent.
- Enticing and inspiring pupils to take part in co-curricular and extracurricular activities
- Encourage staff and students to join a variety of professional societies

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

Date: 30.10.2022

#### **CIRCULAR**

The Professional Societies Committee for the Academic Year 2022-2023 is scheduled to be held on 02.10.2022 in the Smart Hal at 2.30 p.m. All the members of professional Societies Committee are requested to attend the Meeting.

#### To discus

- About projects
- Seminars and workshops for students
- Encourage staff and students to join a variety of professional societies

# **During The Meeting the Following Members Will Attend:**

~1			GY GY Y L TY Y D D
Sl.no	NAME	DESIGNATION	SIGNATURE
1	Dr.K.RAMESH BABU	200 / 20	
1	13/89/	Chairmen	
2	Mr.D.ASHOK	Convener	M. Arms
3	Mr.G.ANIL KUMAR		
	8 6 1	Member	CHI CHILD
4	Mr.A.RAJESH	Member	A Reigers
5	Mr.T.LINGAIAH	Member / 5/	O.S.
6	Mr.CH.PAPA RAO	Member	Clife
	Mr.Y.MAHENDRA	announce of the second	D. LON
7		Member	Muda

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Committee Members

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E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

DATE: 02.10.2022

### MINUTES OF THE MEETING

The Professional Societies Committee chairman along with its members assembled at Seminar Hall by 2:30PM dated 02.10.2022 to discuss the Professional Societies Committeeactivities of the college.

### Agenda

- 1. Coordinate with R&D cell and encourage the students to do real time projects and attending seminars and workshops in college and outside the college
- 2. Encourage staff and students to join a variety of professional societies

# The Following Members Were Present: NGINEES

Sl.no	NAME	DESIGNATION	SIGNATURE
1	Dr.K.RAMESH BABU	Chairman	E L
2	Mr.D.ASHOK	Convener	D. Alm
3	Mr.G.ANIL KUMAR	Member	(A)
4	Mr.A.RAJESH	Member	A. Rayers
5	Mr.T.LINGAIAH	Member / O	Orf
6	Mr.CH.PAPA RAO	Member	Chime
7	Mr.Y.MAHENDRA	Member	laux

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### **CIRULAR**

Date: 20/08/2018

All the members of the governing body of the college are requested to attend the 1<sup>st</sup> meeting of this academic year on 24/08/2018 at 11A.M, in the AV room to discuss the following points.

#### **AGENDA**

- 1. Report by the secretary/ principal.
- 2. Additional rooms in hostel.
- 3. Admissions mad e into Diploma, B.Tech, M. Tech and MBA through conveners and management quota, after the last governing body meeting.
- 4. To consider and approve the appointment s made after the last governing body meeting.
- 5. To consider and approve the budget for the financial year 2018-2019.
- 6. The extension of approval of AICTE and affiliation from JNTUK.
- 7. To consider and approve the audit report for income and expenditure.
- 8. Purchase of new busses.
- 9. Discussions to start working towards NAAC Accreditation.
- 10. Steps to improve pass percentage improve lab facilities and purchase new equipment based on the requirement and the syllabus.
- 11. Discussion opens for the committee with chairman's permission for approvals.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

The following members of the Governing body of the college attended the meeting in the AV Room on 24/08/2018.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr.N. SINDHURA	CHAIRMAN	a. Sindhume
2	G. SAILAJA	SECRETARY	G. Sáila Ja
3	Dr. P.H.K. PRASAD	PRINCIPAL	P. Har w
4	A.NARENDRA	MEMBER	A. None
5	V. RAJESH	MEMBER	V. Rasil
6	G. ANIL KUMAR	MEMBER	
7	T. VASANTHA RAO	MEMBER	a alle

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#### **GOVERNING BODY MEETING**

Date: 24/08/2018 Venue: AV Room

Academic year:2018-2019

Time:11 AM.

#### **AGENDA**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

#### MINUTES OF THE MEETING

- 1. The committee members unanimously resolved and approved the principal's report.
- 2. It was decided to add more rooms to the boys and girls hostel based on the admissions.
- 3. All the admissions have been completed for the year 2018-2019 for Diploma, B.Tech, M.Tech and MBA. The committee suggested improving the admissions percentage in the next academic year.
- 4. The committee approved the appointments made after the last Governing Body Meeting.
- 5. The committee unanimously agreed and approved the budget for the year with few suggestions.
- 6. The committee discussed the AICTE extension of approval and JNTUK affiliation that has been completed and decided to keep all the courses approved in the last year.
- 7. The committee went through the details of audit report. The income and expenditure was found correct.
- 8. The committee discussed the problems rising with the busses and decided to purchase new busses for next academic year.
- 9. After a brief discussion, the committee decided to take necessary steps for faculty ratification.
- 10. The committee decided to take necessary steps for NAAC accreditation, by taking the help of experienced staff and the guidance from different intuitions, which would boost the image of the college and also improve the intake of staff and new admissions.
- 11. The committee decided to allow staff and students to concentrate on self growth in their respective field and also participate in seminars, workshops and paper presentations conducted in national and international levels.
- 12. The committee discussed the need of revising the vision and mission and quality policy of the institution and also revise the incentive policy for social welfare.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 14/01/2019.

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#### CIRULAR

Date: 12/01/2019

All the members of the governing body of the college are requested to attend the 2<sup>nd</sup> meeting of this academic year on 14/01/2019 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Review of previous council minutes and action. Ref 24/08/2018
- 2. Internet connection for teaching faculty.
- 3. Improve the number of placements in the present academic year.
- 4. Discuss the performance of the students in university regular examination.
- 5. Appointment of new faculty.
- 6. Faculty and students participation in national level workshops, seminars and FDPS.
- 7. Take necessary steps for university permanent affiliation.
- 8. Maintain college website and all the related information.
- 9. Discuss about CRT classes for III & IV year students.
- 10. Make collaborations with college.
- 11. MoU's with companies and other organizations.
- 12. Consider AICTE approval and JNTUK affiliation for the year 2018-2019.
- 13. To apply for establishing the NSS cell.
- 14. Consider & Approve the purchases made as per university regulations.
- 15. To discuss the audited statement of accounts for the year ending 31/03/2019. And the budget proposal for 2019-2020.

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GVR & S College of Engg. & Tech, GUNTUR - 522017



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The following members of the Governing body of the college attended the meeting in the AV Room on 14/01/2019.

		T	
SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	G. Sindhur
2	G. SAILAJA	SECRETARY	A. Saila Ta
3	Dr. P.H.K. PRASAD	PRINCIPAL	P. H. Jasa
4	A. NARENDRA	MEMBER	1
5	V. RAJESH	MEMBER	A. Pared
	1. 1/2.		O P
6	G. ANIL KUMAR	MEMBER	0100
7	T. VASANTHA RAO	MEMBER	MA

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### **GOVERNING BODY MEETING**

Date: 14/01/2019 Venue: AV Room Academic year:2018-2019

Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 14/01/2019

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 24/08/2018.
- 2. To encourage students to prepare for the exams well to improve the results.
- 3. It was discussed to start the research activities immediately in all the departments.
- 4. Discussions were done, regarding the internet for teaching staff.
- 5. The council advised to consultant on placement training and improves the number of placements in the present academic year.
- 6. The appointments during this academic year were approved and the council decided to increase the intake.
- 7. Faculty should participate in national level workshops, seminars and FIDP's and also encourage students to attend the same and gain more knowledge.
- 8. It was discussed and resolved that the budget allocation would be given to conduct conferences/ workshop training programs.
- 9. It was discussed that the AICTE approval and JNTUK affiliation is approved for the year 2018-2019.
- 10. The NSS coordinators were appointed by the council.
- 11. It was discussed to allocate the budget to implement the paper publication by the staff.
- 12. The budget proposal was discussed and approved for the year 2018-2019.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 08/07/2019.

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#### **CIRULAR**

Date: 06/07/2019

All the members of the governing body of the college are requested to attend the 1<sup>st</sup> meeting of this academic year on 08/07/2019 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Report by the secretary/ principal.
- 2. Discuss the admissions made this year.
- 3. About the appointment of the staff made after the last meeting.
- 4. The income and expenditure and the audited statements for the period ending 30/05/2019.
- 5. To discuss yearly budget.
- 6. AICTE approval and JNTUK affiliation for the year 2019-2020.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

The following members of the Governing body of the college attended the meeting in the AV Room on 08/07/2019.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	G. Sindhum
2	Mrs. G. SAILAJA	SECRETARY	G. Sindhur G. Sailaba
3	Dr. P.H.K. PRASAD	PRINCIPAL	p. H. Sasw
4	A.NARENDRA	MEMBER	A.Mar
5	V. RAJESH	MEMBER	V. Rass
6	G. ANIL KUMAR	MEMBER	R'C
7	T. VASANTHA RAO	MEMBER	Orbe

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

### **GOVERNING BODY MEETING**

Date: 08/07/2019 Venue: AV Room Academic year:2019-2020 Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 08/07/2019

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 14/01/2019.
- 2. After welcoming the members the principal and executive official secretary presented the report in respect of the activities undertaken after the previous Governing body meeting.
- 3. After a brief discussion the admissions made into B. Tech and MBA during the year were unanimously resolved and approved.
- 4. All the teaching and non teaching appointments were approved for the year.
- 5. The committee members went through the details of income and expenditure statement and approved.
- 6. Budget for this financial year was unanimously approved.
- 7. The council discussed about the AICTE and JNTUK approval and affiliation.
- 8. The committee decided to conduct industrial visits and CRT classes under co-curriculum
- 9. Some of the members suggested the principal to take necessary steps to improve the results/ performance of the students.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 02/01/2020.

PRINCIPAL

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### **CIRULAR**

Date: 01/01/2020

All the members of the governing body of the college are requested to attend the 2<sup>nd</sup> meeting of this academic year on 02/01/2020 at 11A.M, in the AV room to discuss the following points.

#### **AGENDA:**

- 1. Report by the principal.
- 2. Appointment of new faculty for the upcoming academic year.
- 3. Extension of approval of AICTE and affiliation of JNTUK process for the academic year 2020-2021.
- 4. Admissions into Btech, MBA and MTech for the year 2020-2021.
- 5. To consider and approve the appointments of the staff made after last governing body meeting.
- 6. Yearly budget.

7. Any other discussions regarding the growth of the institution with the approval the chair.

PRINCIPAL

GUNTUR - 522017

PRINCIPAL

GVH & S College of Engg. & Tech.



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The following members of the Governing body of the college attended the meeting in the AV Room on 02/01/2020.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	a Sindhum
2	Mrs. G. SAILAJA	SECRETARY	G. Saela Ja
3	Dr. P.H.K. PRASAD	PRINCIPAL	p.H. lasio
4	A. NARENDRA	MEMBER	AiNor
5	V. RAJESH	MEMBER	V. Rasch
6	G. ANIL KUMAR	MEMBER	(B)
7	T. VASANTHA RAO	MEMBER	JI JOS

GVR & S College of Engg. & Tech. **GUNTUR - 522017** 

PRINCIPAL

GVR & S College of Engg. & Tech. **GUNTUR - 5220/07** 



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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### **GOVERNING BODY MEETING**

Date: 02/01/2020 Venue: AV Room Academic year:2019-2020

Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 02/01/2020

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 08/07/2019.
- 2. After welcoming the members the principal and executive official secretary presented the report in respect of the activities undertaken after the previous Governing body meeting.
- 3. After a brief discussion the admissions made into B. Tech and MBA during the year were unanimously resolved and approved.
- 4. All the teaching and non teaching appointments were approved for the year.
- 5. The committee members went through the details of income and expenditure statement and approved.
- 6. Budget for this financial year was unanimously approved.
- 7. The council discussed about the AICTE and JNTUK approval and affiliation.
- 8. The committee decided to conduct industrial visits and CRT classes under co-curriculum
- 9. Some of the members suggested the principal to take necessary steps to improve the results/ performance of the students.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 04/08/2020.

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Ganginenipuram, Budampadu, Etukuru (P.O), Guntur (Dt) — 522017, A.P, India.
E-mail: gvrs\_cet@yahoo.com, website: www.qvrs.ac.in

#### **CIRULAR**

Date: 02/08/2020

All the members of the governing body of the college are requested to attend the 1<sup>st</sup> meeting of this academic year on 04/08/2020 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Report by the principal.
- 2. Consider the appointment of new faculty.
- 3. Extension of approval of AICTE and affiliation of JNTUK process for the academic year 2020-2021.
- 4. Admissions into B.Tech, MBA and M.Tech for the year 2020-2021.
- 5. Faculty requirement as per norms of JNTUK and AICTE in all departments.
- 6. Discuss the audit statement of income and expenditure of previous financial year.
- 7. Discuss and consider budget proposal for next financial year.
- 8. The academic performance of students in the previous semester.

9. Any other discussions regarding the growth of the institution with the approval the chair.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

The following members of the Governing body of the college attended the meeting in the AV Room on 04/08/2020.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	Ce. Sindhuwa
2	Mrs. G. SAILAJA	SECRETARY	G. Sailasa D.H. Jasus
3	Dr. P.H.K. PRASAD	PRINCIPAL	P.H. Sabus
4	A. NARENDRA	MEMBER	A: Ma
5	V. RAJESH	MEMBER	Nolash
6	G. ANIL KUMAR	MEMBER	(A)
7	T. VASANTHA RAO	MEMBER	Thear

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#### **GOVERNING BODY MEETING**

Date: 04/08/2020 Venue: AV Room Academic year:2019-2020

Time:11 AM.

#### AGENDA POINTS

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 04/08/2020

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 02/01/2020.
- 2. To encourage students to prepare for the exams well to improve the results.
- 3. It was discussed to start the research activities immediately in all the departments.
- 4. Discussions were done, regarding the internet for teaching staff.
- 5. The council advised to consultant on placement training and improves the number of placements in the present academic year.
- 6. It was discussed and resolved that the budget allocation would be given to conduct conferences/ workshop training programs.
- 7. It was discussed that the AICTE approval and JNTUK affiliation is approved for the year 2020-2021.
- 8. It was discussed to allocate the budget to implement the paper publication by the staff.
- 9. The budget proposal was discussed and approved for the year 2020-2021.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 10/01/2021.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### **CIRULAR**

Date: 08/01/2021

All the members of the governing body of the college are requested to attend the 2<sup>nd</sup> meeting of this academic year on 10/01/2021 at 11A.M, in the AV room to discuss the following points.

#### **AGENDA:**

- 1. Report by the principal.
- 2. Consider the appointment of new faculty.
- 3. Extension of approval of AICTE and affiliation of JNTUK process for the academic year 2021-2022.
- 4. Admissions into B.Tech, MBA and M.Tech for the year 2021-2022.
- 5. Faculty requirement as per norms of JNTUK and AICTE in all departments.
- 6. Discuss the audit statement of income and expenditure of previous financial year.
- 7. Discuss and consider budget proposal for next financial year.
- 8. The academic performance of students in the previous semester.

9. Any other discussions regarding the growth of the institution with the approval the chair.

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The following members of the Governing body of the college attended the meeting in the AV Room on 10/01/2021.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	G. Sindhu
2	Mrs. G. SAILAJA	SECRETARY	G. Saplasa
3	Dr. B. BHANU PRAKASH	PRINCIPAL	R. Poul
4	A. NARENDRA	MEMBER	A. NION
5	V. RAJESH	MEMBER	V. Rason
6	G. ANIL KUMAR	MEMBER	@ 0
7	T. VASANTHA RAO	MEMBER	1/209

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# **GOVERNING BODY MEETING**

Date: 10/01/2021 Venue: AV Room Academic year:2020-2021 Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 10/01/2021

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 04/08/2020.
- 2. Activities undertaken after the previous Governing body meeting.
- 3. Admissions made into B. Tech and MBA during the year were discussed.
- 4. All the teaching and non teaching appointments were approved for the year.
- 5. The committee members went through the details of income and expenditure statement and approved.
- 6. Budget for this financial year was unanimously approved.
- 7. The council discussed about the AICTE and JNTUK approval and affiliation.
- 8. The committee decided to conduct industrial visits and CRT classes under co-curriculum
- 9. Some of the members suggested the principal to take necessary steps to improve the results/ performance of the students.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 12/07/2021.

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GVR & S College of Engs. & Tools.



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#### **CIRULAR**

Date: 10/07/2021

All the members of the governing body of the college are requested to attend the 1<sup>st</sup> meeting of this academic year on 12/07/2021 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Report by the secretary/ principal.
- 2. Discuss the admissions made this year.
- 3. About the appointment of the staff made after the last meeting.
- 4. The income and expenditure and the audited statements.
- 5. To discuss yearly budget.
- 6. AICTE approval and JNTUK affiliation for the year 2021-2022.

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## **GOVERNING BODY MEETING**

Date: 12/07/2021 Venue: AV Room Academic year:2019-2020

Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

- 1. The committee members unanimously resolved and approved the principal's report.
- 2. It was decided to add more rooms to the boys and girls hostel based on the admissions.
- 3. All the admissions have been completed for the year 2021-2022 for Diploma, B.Tech, M.Tech and MBA. The committee suggested improving the admissions percentage in the next academic year.
- 4. The committee approved the appointments made after the last Governing Body Meeting.
- 5. The committee unanimously agreed and approved the budget for the year with few suggestions.
- 6. The committee discussed the AICTE extension of approval and JNTUK affiliation that has been completed and decided to keep all the courses approved in the last year.
- 7. The committee went through the details of audit report. The income and expenditure was found correct.
- 8. The committee discussed the problems rising with the busses and decided to purchase new busses for next academic year.
- 9. After a brief discussion, the committee decided to take necessary steps for faculty ratification.
- 10. The committee decided to take necessary steps for NAAC accreditation, by taking the help of experienced staff and the guidance from different intuitions, which would boost the image of the college and also improve the intake of staff and new admissions.
- 11. The committee decided to allow staff and students to concentrate on self growth in their respective field and also participate in seminars, workshops and paper presentations conducted in national and international levels.
- 12. The committee discussed the need of revising the vision and mission and quality policy of the institution and also revise the incentive policy for social welfare.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 11/02/2022.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

The following members of the Governing body of the college attended the meeting in the AV Room on 12/07/2021.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	G. Sindhuran
2	Mrs. G. SAILAJA	SECRETARY	Ce. Sailasa
3	Dr. P. BHASKAR NAIDU	PRINCIPAL	12/3ml
4	A. NARENDRA	MEMBER	A.NM
5	V. RAJESH	MEMBER	VRagel
6	G. ANIL KUMAR	MEMBER	
7	T. VASANTHA RAO	MEMBER	The Par

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### **CIRULAR**

Date: 09/01/2022

All the members of the governing body of the college are requested to attend the 2<sup>nd</sup> meeting of this academic year on 11/01/2022 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Review of previous council minutes and action. Ref 12/07/2021
- 2. Internet connection for teaching faculty.
- 3. Improve the number of placements in the present academic year.
- 4. Discuss the performance of the students in university regular examination.
- 5. Appointment of new faculty.
- 6. Faculty and students participation in national level workshops, seminars and FDPS.
- 7. Take necessary steps for university permanent affiliation.
- 8. Maintain college website and all the related information.
- 9. Discuss about CRT classes for III & IV year students.
- 10. Make collaborations with college.
- 11. MoU's with companies and other organizations.
- 12. To apply for establishing the NSS cell.

13. Consider & approve the purchases made as per university regulations.

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

The following members of the Governing body of the college attended the meeting in the AV Room on 11/01/2022.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	a Sinduxa
2	Mrs. G. SAILAJA	SECRETARY	a. Saelo. Ja
3	Dr. P. BHASKAR NAIDU	PRINCIPAL	1013-A
4	B. NARENDRA	MEMBER	B. Mara
5	V. RAJESH	MEMBER	V. Reyst
6	G. ANIL KUMAR	MEMBER	
7	T. VASANTHA RAO	MEMBER	A los

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#### **GOVERNING BODY MEETING**

Date: 11/01/2022 Venue: AV Room Academic year:2021-2022

Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

### MINUTES OF THE MEETING

Meeting is held on 11/01/2022

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 12/07/2021.
- 2. Activities undertaken after the previous Governing body meeting.
- 3. Admissions made into B. Tech and MBA during the year were discussed.
- 4. All the teaching and non teaching appointments were approved for the year.
- 5. The committee members went through the details of income and expenditure statement and approved.
- 6. Budget for this financial year was unanimously approved.
- 7. The council discussed about the AICTE and JNTUK approval and affiliation.
- 8. The committee decided to conduct industrial visits and CRT classes under co-curriculum
- 9. Some of the members suggested the principal to take necessary steps to improve the results/ performance of the students.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 11/07/2022

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E-mail: gvrs\_cet@yahoo.com, website: www.gvrs.ac.in

#### **CIRULAR**

Date: 09/07/2022

All the members of the governing body of the college are requested to attend the 1<sup>st</sup> meeting of this academic year on 11/07/2022 at 11A.M, in the AV room to discuss the following points.

### **AGENDA:**

- 1. Report by the principal.
- 2. Consider the appointment of new faculty.
- 3. Extension of approval of AICTE and affiliation of JNTUK process for the academic year 2022-2023.
- 4. Admissions into B.Tech, MBA and M.Tech for the year 2022-2023.
- 5. Faculty requirement as per norms of JNTUK and AICTE in all departments.
- 6. Discuss the audit statement of income and expenditure of previous financial year.
- 7. Discuss and consider budget proposal for next financial year.
- 8. The academic performance of students in the previous semester.
- 9. To enroll faculty in memberships like ISTE, IEEE and so on.
- 10. Any other discussions regarding the growth of the institution with the approval the chair.

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The following members of the Governing body of the college attended the meeting in the AV Room on 11/07/2022.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	a. Sindha
2	Mrs. G. SAILAJA	SECRETARY	G. Seilara
3	Dr. P. BHASKAR NAIDU	PRINCIPAL	1 - 3ml
4	A.NARENDRA	MEMBER	A. Nara
5	V. RAJESH	MEMBER	V-Rayor
6	G. ANIL KUMAR	MEMBER	@(0)
7	T. VASANTHA RAO	MEMBER	( ) Voice

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#### CIRULAR

Date: 07/02/2023

All the members of the governing body of the college are requested to attend the 2<sup>nd</sup> meeting of this academic year on 09/02/2023at 11A.M, in the AV room to discuss the following points.

#### **AGENDA:**

- 1. Report by the principal.
- 2. Consider the appointment of new faculty.
- 3. Extension of approval of AICTE and affiliation of JNTUK process for the academic year 2023-2024.
- 4. Admissions into B.Tech, MBA and M.Tech for the year 2023-2024.
- 5. Faculty requirement as per norms of JNTUK and AICTE in all departments.
- 6. Discuss the audit statement of income and expenditure of previous financial year.
- 7. Discuss and consider budget proposal for next financial year.
- 8. The academic performance of students in the previous semester.

9. Any other discussions regarding the growth of the institution with the approval the chair.

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## **GOVERNING BODY MEETING**

Date: 11/07/2022 Venue: AV Room

Academic year:2022-2023

Time:11 AM.

#### **AGENDA POINTS**

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

# MINUTES OF THE MEETING

Meeting is held on 11/07/2022

The minutes of Governing body meeting of this college is as followers:

- 1. Review of previous council minutes and action. Ref 11/01/2022.
- 2. After welcoming the members the principal and executive official secretary presented the report in respect of the activities undertaken after the previous Governing body meeting.
- 3. After a brief discussion the admissions made into B. Tech and MBA during the year were unanimously resolved and approved.
- 4. All the teaching and non teaching appointments were approved for the year.
- 5. The committee members went through the details of income and expenditure statement and approved.
- 6. Budget for this financial year was unanimously approved.
- 7. The council discussed about the AICTE and JNTUK approval and affiliation.
- 8. The committee decided to conduct industrial visits and CRT classes under co-curriculum
- 9. Some of the members suggested the principal to take necessary steps to improve the results/ performance of the students.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 09/02/2023

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The following members of the Governing body of the college attended the meeting in the AV Room on 09/02/2023.

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE
1	Dr. N. SINDHURA	CHAIRMAN	Ce. Sindhum
2	Mrs. G. SAILAJA	SECRETARY	le Salla Ja
3	Dr. K. RAMESH BABU	PRINCIPAL	KON
4	A.NARENDRA	MEMBER	A.Nai
5	A. RAJESH	MEMBER	Aprish
6	G. ANIL KUMAR	MEMBER	@Cn.
7	T. VASANTHA RAO	MEMBER	MNOS

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# **GOVERNING BODY MEETING**

Date: 09/02/2023 Venue: AV Room

Academic year:2023-2024

Time:11 AM.

## AGENDA POINTS

- 1. Introduction by the Principal and Member- Secretary.
- 2. Welcome address by the chairperson.
- 3. Preview of the previous meeting.
- 4. Any other suggestions from governing body members are welcome.

#### MINUTES OF THE MEETING

- 1. The committee members unanimously resolved and approved the principal's report.
- 2. It was decided to add more rooms to the boys and girls hostel based on the admissions.
- 3. All the admissions have been completed for the year 2023-2024 for Diploma, B.Tech, M.Tech and MBA. The committee suggested improving the admissions percentage in the next academic year.
- 4. The committee approved the appointments made after the last Governing Body Meeting.
- 5. The committee unanimously agreed and approved the budget for the year with few suggestions.
- 6. The committee discussed the AICTE extension of approval and JNTUK affiliation that has been completed and decided to keep all the courses approved in the last year.
- 7. The committee went through the details of audit report. The income and expenditure was found correct.
- 8. The committee discussed the problems rising with the busses and decided to purchase new busses for next academic year.
- 9. After a brief discussion, the committee decided to take necessary steps for faculty ratification.
- 10. The committee decided to take necessary steps for NAAC accreditation, by taking the help of experienced staff and the guidance from different intuitions, which would boost the image of the college and also improve the intake of staff and new admissions.
- 11. The committee decided to allow staff and students to concentrate on self growth in their respective field and also participate in seminars, workshops and paper presentations conducted in national and international levels.
- 12. The committee discussed the need of revising the vision and mission and quality policy of the institution and also revise the incentive policy for social welfare.

The meeting ended with a vote of thanks by principal and decided to conduct the next meeting on 06/08/2023.

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